



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	SKM'S JASHBHAI MAGANBHAI PATEL COLLEGE OF COMMERCE
• Name of the Head of the institution	MRS GRACY DSOUZA
• Designation	INCHARGE PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02228737858
• Mobile No:	7045512717
• Registered e-mail	jmpcollege@gmail.com
• Alternate e-mail	gracerose14@jmpcollege.org
• Address	off M. G. Road, Unnat Nagar, Near Azad Maidan, Goregaon West
• City/Town	Mumbai
• State/UT	Maharashtra
• Pin Code	400104
2.Institutional status	
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Grants-in aid

• Name of the Affiliating University	University of Mumbai				
• Name of the IQAC Coordinator	Mrs. Gracy Dsouza				
• Phone No.	02228737858				
• Alternate phone No.	7045512717				
• Mobile	9619346558				
• IQAC e-mail address	naac2020-25@jmpcollege.org				
• Alternate e-mail address	jmpcollege@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	http://www.jmpcollege.org/pdf/AOAR%202019-20.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.jmpcollege.org/Adminpanel/AdminUpload/CommonUpload/Academic%20Calendar%20-%202020-21.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	0	2004	03/05/2004	02/05/2009
Cycle 2	B	2.79	2011	08/01/2011	07/01/2016
Cycle 3	C	1.85	2020	14/02/2020	13/02/2025
6. Date of Establishment of IQAC	15/06/2005				
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	0	
8. Whether composition of IQAC as per latest NAAC guidelines	Yes				
• Upload latest notification of formation of IQAC	View File				

9.No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>Initiating the Learning Management System for uploading notes, log entry of lectures, the conduct of examinations, and internal Test. The signing of MOUs with Edwise International, MICM, TNS India Foundation (Technoserve), Short-term and value-added courses by B.Sc.IT Department Curriculum feedback from students and Teachers. Workshop on Blooms Taxonomy for formulating course outcomes organised by Staff Academy on 29th January 2021 IQAC coordinated the completion of the Academic audit for the year 2016-17, 2017-18, 2018-19</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Conduct of meetings	Three IQAC meetings were conducted from August 2020 to April 2021. Data from all the departments and committees were collected and streamlined.
To organize Career Guidance programs and placement activities	"How to get the right Job" - organized by IQAC and Career Counseling & Placement Cell on 15th May 2021. A Webinar on Career Opportunities and Study Overseas was conducted on 7th November 2020 Online Guest Lecture on 'Women's Health' by WDC was organized on 21st January 2021
To complete Academic Audit	IQAC coordinated for uploading of the documents and data required for the Academic Audit
To initiate collaboration with outside institutions for academic purposes	MOU signed with Edwise International, MICM
To organize webinars for the enhancement of knowledge of teachers and students	A talk on Smart investment by CA Pravin Kakade was organized on 24th February 2021 Workshop on Basics of Stock Market in collaboration with Board of industry Academia Partnership (BIAP) on 19th of September 2020
Preparation and Submission of data to AISHE	Submitted data in the AISHE web portal
Feedback analysis from various students and teachers	IQAC has been involved in obtaining & analyzing the feedback from various stakeholders - Curriculum feedback from students and teachers. Students' satisfaction survey was conducted in April
Course Outcomes	Workshop organized for all teachers on framing course

	outcomes as per Bloom's taxonomy Preparing Lesson Plan - Technical Team - 3-4-21				
To conduct short term and value-added courses for students	Value aided short term certification course on "Image Manipulation using Python" on 20-3-21 Vocational Education Certificate Course on "Development of Mobile Application" (online): 11. 18 July 2020 Short Term Certification Course on Ms. Office & Google Product 12 - 15th May 2021 A Door Open for Earning - Entrepreneurship Development Cell- (EDC) 13th to 15th July 2019				
To organize workshops for enhancing the personality development of students	Military Leadership Value Program by Entrepreneurship Development Cell (EDC) on 22nd & 23rd March 2021				
13. Whether the AQAR was placed before statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <thead> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>College Development Cell</td> <td>21/02/2022</td> </tr> </tbody> </table>		Name	Date of meeting(s)	College Development Cell	21/02/2022
Name	Date of meeting(s)				
College Development Cell	21/02/2022				
14. Whether institutional data submitted to AISHE					
<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td>2020-2021</td> <td>02/02/2022</td> </tr> </tbody> </table>		Year	Date of Submission	2020-2021	02/02/2022
Year	Date of Submission				
2020-2021	02/02/2022				

Extended Profile

1. Programme

1.1 192

Number of courses offered by the institution across all programs

during the year

File Description	Documents
Data Template	View File

2.Student

2.1 1466

Number of students during the year

File Description	Documents
Data Template	View File

2.2 294

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 365

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 21

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 10

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1	192
Number of courses offered by the institution across all programs during the year	

File Description	Documents
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2.Student

2.1	1466
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2.2	294
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File Description	Documents
Data Template	View File

2.3	365
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	21
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	10
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	15
Total number of Classrooms and Seminar halls	
4.2	3732996
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	82
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Planning:-

The guidelines relating to the curriculum are provided by the University of Mumbai, based on which the Academic Calendar is prepared that includes programs, activities, competitions, and quizzes to be conducted to enhance & improve the skills of students.

Periodical online meetings of Heads of Departments/ Co-ordinators with the Principal were conducted at the beginning of the academic year. HODs/ Co-ordinators, after consulting with the Principal, assign & allocate the subjects to the staff as per their qualifications and expertise. The library is informed about the required Text Books Reference Books and E-Journals to be purchased for the academic year. Project topics and assignments are assigned to the students according to the requirements of the curriculum.

Based on this planning, the timetable is framed & made available on the college website, Edusprint software, and students' WhatsApp groups for reference.

Execution:-

Teachers prepare subject-wise lesson plans which help in completing the syllabus smoothly. Teachers fill daily logbook entries on the Edusprint app with details of subject contents taught. Quizzes, assignments, and notes are made available which can be referred by student's time to time for better understanding. The library collection is upgraded as per the requirements.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://drive.google.com/drive/u/5/folders/_1ZvabbooCxtU8slAMtQoEamlv0Ir8onh3

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The examination committee has been formed to conduct and evaluate examinations smoothly. Committee prepares the examination schedule which is included in the Academic Calendar and it is uploaded on the college website and displayed on the notice board.

This academic year, being the pandemic year due to COVID- 19, the University of Mumbai has given the guidelines for the conduct of online Multiple-Choice Questions for the students. Time tables of all the examinations were prepared in consultation with the lead colleges of the cluster assigned by the University of Mumbai.

Periodic Evaluation is done by subject teachers through the Edusprint App and other online modes for assignments, project topics, and quizzes. Every teacher conducts regular class tests consisting of MCQs on related topics for practice and revision on Edusprint Apps, Google forms, and during classroom teaching. Question papers are prepared by the faculty concerned and approved by the head of the departments.

Orientation is given to the students regarding the examinations procedure, guidelines, and also about prevention of unfair means.

Online help- desk was available to resolve the queries, & issues which are been faced by students.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://www.jmpcollege.org/Adminpanel/AdminUpload/CommonUpload/Academic%20Calendar%20-%202020-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

9

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

309

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

309

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The cross-cutting issues related to ethical, social and environmental problems are addressed in the curriculum in the

following manner.

Professional Ethics: Issues like concept of Business Ethics, Code of Conduct and Personal Integrity, Computer Ethics, Ethics in Marketing Research, Ethical behaviour and Implications for Accountants etc. are taught in various courses. The co-curricular activities such as Student Development Programme (SDP) by and Students Leadership Programme were conducted to inculcate human values.

Gender: Women Development Cell (WDC) and Internal Complaints Committee addresses the issues of gender equality and sexual harassment. The following webinars were conducted; 'Myths & Misconceptions about Sex & sexuality', 'Women's Health', 'Teenage Girls: Health and Well Being Challenges', 'Awareness Session on Online Harassment', 'Women's rights and stop body shaming'.

Human Values: Inculcating good human values among students is part of our Institution's Vision and Mission statement. College believes in providing value-based and need-based education. N.S.S., Rotaract Club and DLLE units play a significant role in instilling moral and spiritual values in students. WDC observes a zero-tolerance policy against sexual harassment at the workplace.

Environment & Sustainability: Students are sensitized about the sustainable environment through various activities like Tree plantation, Beach cleaning, and an Adequate energy consumption awareness programme.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

6

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.jmpcollege.org/pdf/TEACHER%20SURVEY%20REPORT.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1434

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

341

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The learning levels of the students are identified to classify them as per their learning abilities. Advanced & Slow learners are identified on the basis of their academic performance in the HSC examinations. Students who have secured 50 % and less, are considered slow learners, and the students scoring more than 65% are considered advanced learners.

Academic levels of the students in terms of knowledge and skills are assessed in the orientation program and during classroom teaching. The students are encouraged to speak about their ambitions, needs, and challenges faced by them while learning.

Students who face difficulties in communicating in the English language are motivated to join Teach India Programme; English for Employability. Though the medium of instruction is English, certain difficult concepts are explained in Marathi or Hindi languages to make them easy for students to understand.

English speaking courses and webinars on Soft Skill Development are organized for the students. Mentors/class teachers assess and help students in completing assignments. For advanced learners, faculties encourage them to perform better in academics and provide them with learning resources for their career advancement. These students are encouraged to appear for competitive examinations and go for higher studies.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1466	21

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning: Various add-on Online courses were conducted for students throughout the year like, Image Manipulation using Python, Development of Mobile Apps, Teach India; English for Employability and Overview of Capital Markets, etc. BMS/BAF Department conducted a virtual industrial tour in collaboration with Rica Enterprises and Himachal Polyefin Ltd. Technomania, a competition of electronic gadgets was conducted for the students. Simulation software is used for performing practicals in the subjects of Microprocessor and Architecture Embedded System for the B. Sc. IT program.

NSS volunteers conducted various community-based projects such as Blood Donation Camp, masks, and so on. Mr. Sourabh Jadhav, student of B.Sc. IT presented a research paper at an International Conference.

Participative Learning: Online Quizzes, Digital Poster Making competitions, Debates, Group discussions, PPT competitions, and Book Review competitions were organized during the academic year. Subject-related webinars were organized.

Problem Solving: Students in the final year are given research-based topics for project course that provides them opportunities for analytical and problem-solving skills. In subjects like Accountancy, annual accounts of listed companies were used for a better understanding of the subject. The case study method is used in the subjects of Business Communication and Management.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In today's age ICT facilitates the teaching and learning process. Due to the compulsion of online teaching, the faculties used various ICT-enabled tools and techniques for teaching.

Following ICT facilities are available in the institution; laptops for individual teachers, internet facility and projectors in each class, two smartboards, e-resources in the library, and other ICT-enabled hardware tools.

Online classes were conducted through Zoom and Google Meet. Google Classroom was used by the teachers for uploading notes and sending assignments.

Teachers use Microsoft Word, Excel, PPT, YouTube, and Google applications like Google Meet, Google Classroom, Google Drive, Whiteboard, etc.

Teachers use Learning Management System [Edusprint] to upload study material, recorded lecture videos, ppts, links to the videos available online, lesson plans, and record attendance. Online examinations were conducted through LMS. Quizzes and Assignments were conducted through LMS.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest

completed academic year)

2.3.3.1 - Number of mentors

21

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

1

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

22

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution follows the rules and guidelines regarding the assessment and the evaluation process of the students, given by the University of Mumbai. The college examination committee prepares the examination schedule and the same is communicated to the students through the academic calendar, which is made available on the college website and Edusprint Application. Students are oriented regarding the examination guidelines and process time-to-time. Subject paper patterns and sample question papers are discussed in the classrooms by the teacher concerned.

As per the guidelines issued by the University of Mumbai, external and internal evaluations of the students were conducted through multiple choice questions in the online mode. Question papers were prepared by the individual subject teachers and the same is approved by the Head of the Departments. Internal tests were conducted for the students of self-financed sections in all the semesters. Regular periodical tests were conducted through the Edusprint App, Google Forms, and Google Classroom. Proctoring was done during the online examination to prevent unfair means.

Students were asked to upload assignments in the subject of the Foundation Course on the Edusprint App. Practicals and Project Viva were conducted online mode through the Zoom platform.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

It is our endeavor to make all efforts to ensure transparency in examination related activities at different stages.

This being the year of online examinations the regular mechanism of grievance redressal was modified as per the need. Most of the grievances arose due to poor connectivity, and lack of internet or smartphones which were addressed from time to time by the teaching staff members of the Technical Committee. Since revaluation of answer books was not allowed in the pandemic year the number of grievances has reduced drastically with a change in its nature too.

The college facilitates the students to place their grievances to the college examination committee. The College follows the evaluation procedure for final examinations for the first year of BSc-IT, B.Com, BMS, and BAF as per the University norms.

College Level Grievances: The Chairperson of the examination committee assisted by Technical Committees monitor and supervise examination-related activities. In case of any grievance, a student submits the online application in detail. The application is forwarded to the department as well as to the examination section. The grievances regarding the entry of marks, mistakes in name, passing rules, etc. are resolved within stipulated days by verifying the record.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college follows the outcome-based education, hence the course outcomes and programme outcomes are outlined by every subject teacher.

The college offers various programmes under the commerce and IT faculties, programmes conducted under commerce faculties aim at providing a foundation in all the aspects of commerce and the various courses to be studied during the course of the programme mainly help the students to develop analytical skills, entrepreneurship acumen, financial and cost management skills, whereas the BSc.IT programme intends to equip the students with the knowledge of software development, storing /processing /securing and managing information, software testing, database programming, web designing, computer networking, computer hardware etc.

Outcomes of the various courses offered throughout the programmes are available on the college website.

Teaching faculties are briefed about the programme and course outcomes of the programmes offered by the institute by way of departmental meetings, workshops seminars etc. whereas the students are made aware of it during the orientation lectures, regular lectures and guidance lectures. Apart from that relevant information about programme and course outcomes is also posted on the college website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Methods for measurement of attainment

Progress of the students is monitored continuously through internal assessment tests, assignments, presentations, and interaction with the students during lectures and the semester-end

examinations as per the university guidelines. Well devised Teaching plans and periodical review meetings further facilitate the monitoring activity.

Assessment of the students' performance in internal assessment tests, semester tests, assignments, presentations, etc. on the basis of Results Analysis facilitates devising appropriate teaching-learning strategies & damage control exercises.

Program Specific Outcomes

PSOs are measured through the academic and non-academic performances of the students. Performance of the students in the internal and external examinations, practicals, assignments, and participation in-class activities are some of the means by which program-specific Outcomes are measured. Their performance within and outside the College during the various academic events provides another index of their learning levels.

Course Outcome

COs are measured through the performance of the students in the class, practicals, internal evaluations and external evaluations. Students' performance is measured continuously on the basis of their attendance, class participation, and the overall quality of their conduct. Their performance in the internal examinations is the initial indication of learning outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

704

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.jmpcollege.org/pdf/STUDENT%20SURVEY%20REPORT.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

86

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

3

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Every Year, programs are organized under which students and staff participate voluntarily in community-based activities within the neighborhood.

- Every Year, programs are organized under which students and staff participate voluntarily in community-based activities within the neighborhood. Various awareness online programs, online workshops, and online webinars with themes like cleanliness, green environment & tree plantation, gender sensitization, traffic rule awareness, and empowerment of girls and women are organized.
- Continuous voluntary activities by students to maintain cleanliness in and around the Campus, create awareness about the role of a clean environment in human health and contribute to the Swachh Bharat Abhiyan
- Blood Donation camps have been organized.
- Awareness of Legal Rights, Health & Hygiene

Exposure to extension and outreach activities sensitizes the students towards social issues and also to legal and social remedies for matters like women empowerment, education, etc. The activities conducted lead to imbibing the values of social responsibility such as:

1. To help people in need and in distress
2. To understand and share the need of underprivileged children
3. To promote cleanliness in all spans of life and common places.
4. To acquire social values and a deep interest in environmental-

related issues.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

64

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

550

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

12

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college conducts four Undergraduate courses; B. Com (Aided Course) and B.Sc.IT, BMS, and BAF (Self-financed Courses). The total student strength is 1466 for the academic year 2020-21. The campus area is 4000 Sq.Yards. College is blessed with a traffic noise-free and pollution-free environment because of its location.

The college has 13 well aerated spacious classrooms, two ICT-enabled Seminar rooms, and a computer laboratory with Up-to-date IT infrastructure. The college has a resourceful library with adequate seating capacity and uses library software for automation. WebOPAC facility is provided to library users. Photocopy machines, CCTV surveillance are available. Internet facility is available. Utility software's installed in different locales like offices, laboratories, libraries, departments, etc. LANs are used in; Computer Laboratory, Library, Office. Tally, MICM fees software is used by office staff.

Proper planning is done to upgrade the infrastructural facilities through departmental meetings and other committee meetings which are later discussed in Local Managing Committee meetings of the College.

Due to the pandemic, online lectures were conducted during the academic year. LMS (Edusprint) is in force. Due to a sudden unprecedented situation, all academic activities from admission to result in the announcement were done online / in Electronic mode.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a considerably good-sized playground for various sports and games. The ground is also used for many other extra and co-curricular activities like business festivals, exhibitions, cultural activities, and mass gatherings of student activities.

The college playground has space for volleyball, kabaddi, kho-kho, and box cricket. For indoor sports, space is available for games such as carom, chess, table tennis, etc. The Cultural activities are organized every year in the campus like the Prize Distribution function, I-Blithe Festival, Annual day Function, Annual Sports events, etc. Space for Yoga is available.

Fire extinguishers are installed. The doctor on call is available. The first aid box and weighing machine are available. Clean washrooms and a purified drinking water facility is available. NSS room is available.

Due to lockdown college has organized online competitions/events such as; e- Competitions, Online workshops, COVID-19 awareness programme, webinars, co-curricular competitions such as essay writing, book review, slogan writing, sports events like push-up competition, Surya Namaskar competition, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://drive.google.com/drive/u/5/folders/1LCxCCyk3uNjOrnrvePUY5ufRvsCgwT_L

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

16

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The College library is having a seating capacity of 100 students. It has a teacher's study desk. The library is having a good collection of reference material and periodicals. It also houses CD/DVDs, Maps, Globe, N-LIST database, and subscribes to leading newspapers. All books are having barcode labels. Books' circulation, Library stock verification are computerized. A register is maintained to count the number of footfalls in the library. For students it was computerized attendance, this year it was not operational because of lockdown. Daily Issue/return records are maintained.

The library organizes every year Orientation Programme, Library Books Display, Book Review Competitions, and Annual Book Fair. This year it could organize all events in online mode except Annual Book Fair for only teaching and non-teaching staff. Book bank facility is provided to needy and economically backward students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

149971

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

239

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution is having 56 computers in IT Laboratory, 3 Computers in the library for students, 5 computers in the Office Aided section, 3 computers in the office of Unaided section, 3 computers for Library administration work, 2 computers in the examination room, 1 Computer in Aided Section Staff Room, 1 Computer in the Unaided section (BAF, BMS Section) Staff Room, 1 Computer in Unaided Section (B.Sc. IT Section) Staff Room and 1 in the Seminar room.

All the Systems (77 computers in total) are enabled with an internet connection, either through a LAN cable network or Wi-Fi. Teachers have been given laptops for their academic work are 10. To support the paperwork there are 13 printers/scanners in the institution. B.Com. Section Staffroom printer is Wi-Fi enabled. The total number of Projectors in college is 14. Hardware configuration of computers is repaired and upgraded as and when required. Hard disc, Motherboard, Printer, MS Office license renewal, Anti-virus software, and Power supply LMS Software maintenance are done during the academic year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

60

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3732996

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Library database is created using MICM-Edusprint library software. The software is used to generate library reports in various formats.

College infrastructure facilities are continuously monitored and replaced/repaired/upgraded whenever needed.

The computer laboratory and all the ICT facilities of the college are maintained through hardware personnel appointed exclusively for that purpose. Students' feedback and complaints are received and attended to through a suggestion box installed in the library.

For some outdoor games, College hires sports grounds. Cleanliness of the Classrooms, washrooms, and the entire campus is done through AMC.

Library uses software where most of the library activities are computerized. The book circulation counter is maintained separately where the reading hall is not disturbed.

Common facilities- computer laboratory, library and gymkhana usage records are maintained.

Guest lectures, seminar/conferences and workshops are conducted in seminar rooms. Maintenance of most of the physical facilities is taken care by AMC.

College premise is used optimally for co-curricular and extra-curricular activities. Furniture, fixtures and electricity maintenance is done immediately by professionals available on call.

Staffrooms are well maintained and are provided with basic facilities and computers. Campus maintenance is monitored through CCTV Cameras.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

25

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

22

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

60

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

600

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

18

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

62

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are involved in many activities of the college and their representation is sought by various bodies. There is student representation on IQAC, which is an apex committee. Student's Council is formed as per the notification and guidelines of the University of Mumbai. Which assists the college teachers in arranging various important events including cultural and sports competitions. Class leaders are appointed who help the class teachers in various administrative functions. Student leaders are appointed in NSS, Rotaract Club, and DLLE, where the major activities are related to the students.

Contingent Leaders are appointed by the cultural committee to assist the participants in Intercollegiate events. Student's members of the Library Advisory Committee help in organising book-review competitions at college and intercollegiate levels. The magazine cover page is designed by the students. The students representing the statutory committee participate in the meetings of those committees.

Students are encouraged to conduct academic activities such as webinars to improve their presentation and communication skills. Mr. Akash Sahani and Mr. Rishabh Tiwari from T.Y.B.Sc.I.T. conducted webinars on "Financial Literacy" and "How to make an Effective PPT".

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

19

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our college has a registered Alumni Association (Registered on 31st August 2019) During this academic year alumni students helped in curricular and extra-curricular activities of the college. Mr. Bharat Kumar Nirmal, President of the Alumni Association represents the College Development Cell. Mr. Vimal Cherangattu, Secretary of the Alumni Association, conducted a webinar on the topic 'How to get the right job?', where he guided the students in the preparation of job interviews and Resume Writing.

Mr. Saurabh Jadhav conducted an online short-term course titled 'Image manipulation using Python'. Mr. Imran Khan conducted seven days online certificate course on 'Development of Mobile Application' for the students of B.Sc. IT. Mr. James Rodrigues and many other alumni students conducted Clothes and Food distribution drives with NSS Unit for the underprivileged people. Around 350 packets of food were distributed.

Mr. Nayan Patil, our alumnus, conducted an online lecture on 'Digital Learning' and Miss Aarti Doshi conducted a workshop on 'Greeting Card Making' for EDC. Our alumni Miss Hemangi Salkar and Miss Aarti Doshi judged the competitions conducted by Nature Club and EDC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Mission:

Our Mission is to emerge as a center of higher learning and to transform social conditions to uphold the moral values of the society, strive for equality, social justice, and respect for all the religions through intellectual, physical, cultural, and emotional growth of the students.

Vision

- To emerge as an important center of learning to complete all challenges of the future
- To serve the society through education
- To provide value-based and need-based education
- To make education accessible to all

In tune with the Vision and Mission of the institution, our college conducts various curricular, co-curricular, and extra-curricular activities. The Governing Body and College Development Committee are responsible for taking decisions for the overall development of the college. Our college activities are students centric and we believe in value-based and need-based education. College follows decentralization in the administration. The management believes in the motto of providing education accessible to all. The unbiased approach of the management is seen in the academic and administration working of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Governing Body of the college is an apex body. The important and policy matters of the college are discussed in Governing Body. College Development Committee is represented by the teaching, non-teaching, and student members. CDC prepares the overall perspective plan and gives a recommendation to the management to encourage and strengthen the research culture, extension activities, and use of ICT in teaching and learning.

The principal, being the head of the institution, looks after the academic and administrative matters. He/she is responsible for planning implementation and monitoring the day-to-day working of the institution.

IQAC is composed of all stakeholders as per the guidelines of NAAC.

Heads of the Departments and Co-ordinators of the Self-Financed courses are responsible for overseeing the day-to-day functioning of their departments.

The office superintendent works under the guidance of the principal and looks after the office's administrative activities such as enrolment of the students, maintaining records, and performing University-related work.

The library supports curricular and co-curricular activities of the college under the guidance of the principal and the Library Advisory Committee. All the co-curricular and extra-curricular activities and programs held on the college campus are monitored by the respective committee heads.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

IQAC developed strategic plans in tune with the vision and mission of the institution. The strategic plan is placed in the CDC meetings for approval. This strategic plan is implemented by various departments/committees/cells and associations. All academic matters are monitored by the head of the departments and reviewed periodically by the Principal and management.

Activities successfully implemented based on the strategic plan: It was decided to conduct various short-term and skill-based courses for the students. Following courses were conducted through online mode during this academic year.

1. Teach India English for Employability
2. Technoserve
3. Image Manipulation using Python
4. Development of Mobile Applications
5. MS Office and Google Products
6. Summer Internship Programme: Capital Markets
7. Overview of Capital Markets and the Indian Economy

Planning meetings were conducted at the beginning of the academic year by the respective committees. The value-added courses were designed by course coordinators. The course contents, objectives, duration, financial aspects, time duration, and course outcomes were designed by the course coordinators. MOUs were signed for some courses. The students who could complete the courses successfully were given certificates. 260 students were the beneficiaries of the above-mentioned courses.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The hierarchical structure is created from top management to the lower level to describe duties, responsibilities, accountabilities, and power at stages.

The Internal Quality Assurance Cell and College Development Cell frame the policies for institutional functioning. The same is placed before the management. The principal is the head of the institution and looks after the day-to-day functioning of the institution. Heads of the departments/coordinators monitor the teaching-learning process and administration functioning of their departments. The office superintendent monitors office

administration. The institution follows the democratic and participatory approach of governance to achieving its goals. The institution formed various committees, cells, and associations for the effective functioning of the organization. The activities and programs conducted by these committees are in tune with the vision/mission and strategic plans of the institution.

Service rules/procedures:

1. For aided section, service rules are as per the guidelines issued by Maharashtra State Government., University Grants Commission and the University of Mumbai.
2. For the self-finance section service rules are framed by the management and informed to the teacher concerned at the time of the appointment.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	http://www.jmpcollege.org/aboutus.asp
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- There is a Co-operative Credit Society for all the employees of SKMs, staff members avail all the services of it, viz. Loan in case of financial emergency
- Online Guest lectures on social issues, yoga and meditation, stress management, and cultural and environmental events are organized.
- Depute the teaching and non-teaching staff to attend seminars/workshops/conferences as well as training and development programs such as online refresher courses, orientation courses, and government-sponsored training camps for 2020-2021
- Medical insurance facilities for Class 4 employees
- R O Drinking water
- Doctor on call in case of emergency.
- Uniform for Class IV employees
- The teaching staff is granted duty leave to participate in orientation Programme, refresher, short term courses, FDP, conferences, webinars etc

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes

organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution follows the Performance Appraisal System laid down

by the UGC regulation 2010 and amendments thereof and implemented by the University of Mumbai in the Form of a Performance-based appraisal system (PBAS). The PBAS proforma is based on

I: Teaching, Learning, and Evaluation Related Activities

II: Co-Curricular, Extension, Professional Development Related Activities

III: Research, Publications, and Academic Contributions

A very systematic Performance Appraisal System of the College is in place

for all unaided teaching Staff Members. The appraisal comprises the individual professional skills, academic achievement, and progress of employees and their participation in Academic, Research, Curricular and Co-curricular activities.

The Appraisal System for performance review is conducted by the Appraisal Committee and the Chairperson of IQAC is the head of the Committee. The Principal adds her remarks to the document and forwards them to the Management.

The Management along with the Principal conducts an appraisal interview for all unaided staff.

Every non-teaching staff has to submit Confidential Reports to the Principal via Office Superintendent.

The performance of Teachers is also assessed through Student feedback, taken at the end of every academic session, and appropriate instructions given to staff by the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit: -

For every financial transaction or payment, an internal audit by office accountant, HODs of department / Committee, Office superintendent, Principal, and management members are taken place from time to time as and when required.

For many monetary transactions internal audit is done from time to time as follows:

1. Monthly salary payment
2. Payment made for visiting faculties on Clock hour basis
3. Examination remuneration
4. Bill payment towards infrastructure development.

Internal control can be understood from the following

1. Auditors give query lists based on observation during audits
2. Office superintendent solves it at the same time.
3. Any problems faced reported to the Principal and management
4. Final reports generated.

External audits are done every year by the appointed auditor

If Any objection is raised, it is set at the time of discrepancies.

Internal Auditors from external resources have been appointed. Likewise, an external audit is also carried out in an elaborate way on an interval basis.. The internal auditor checks the vouching. He also ensures that all payments are duly authorized.

The external auditor conducts a statutory audit at the end of the

financial year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

133915

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The management makes a special budgetary provision for maintaining and enhancing the existing infrastructure and provides the required infrastructure to the departments and other support services of the college as and when required.

Mobilization of Funds

The fee collected from the students is as per the norms prescribed by the Government and the fee structure is as per University of Mumbai circulars issued from time to time. The college sends proposals for additional grants to the University Grants Commission (UGC) in order to meet expenses towards equipment, books, construction, repair, and renovation of the college building and premises.

The institution has been providing the fund to all eligible students in accordance with the scheme(s) and if the meritorious

students or staff do not get the fund from any scheme the management provides the help from its own fund.

Utilization of Funds:

Adequate funds are allocated for effective use for all activities of the institute to ensure quality education. The budget is efficiently utilized to meet day-to-day operational and administrative expenses and maintenance of the fixed assets. Adequate funds are allocated for effective use for all activities of the institute to ensure quality education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Activities organized by IQAC for the development of the institution are uploading of Academic audit details, Submission of data to AISHE, organizing career guidance programs, MoU with Edwise and MICM, and workshops for enhancing the personality development of the students among many more.

Teaching and Learning

- In order to improve teacher quality, the IQAC has been motivating the
- teachers to attend NET/SET Workshops.
- Workshops are being conducted by IQAC, BMS/BAF Department, B. Sc.IT Department
- Teachers are encouraged to attend Orientation, Refresher, and Short term
- Courses.
- Mentor-Mentee activities are carried out.
- The online Feedback Mechanism is prepared by the IQAC for conducting student feedback on teaching-learning.
- The IQAC endeavors to develop an environment conducive to research.
- Teachers are trained to interpret the Learning Management

system and frame course outcomes using Bloom's Taxonomy. Lecture delivery is monitored through lesson plans and log entries in LMS.

Placement activities and Career Development

- Career opportunities in Banking & Financial Institution-An intercollegiate Webinar by BMS & BAF DEPARTMENT
- Knowledge Camp-A door opens for Earning by Entrepreneurship Development Cell
- Study Overseas: Career opportunities and international scholarships by MANAGEMENT FORUM
- Online Workshop on Interview Techniques by Commerce Department

File Description	Documents
Paste link for additional information	http://www.jmpcollege.org/pdf/IQAC%20MINUTES%202020-21.pdf
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

At the beginning of every academic year, IQAC frames an action plan and ensures its proper implementation for the overall development of the students. The academic calendar is prepared accordingly.

The College has undergone the 2nd and 3rd cycles of accreditation in 2010 and 2020 respectively. A review of the various processes has been based mainly on the recommendations given in the Peer Team Reports.

IQAC, through meetings, identifies the need for improvement in teaching-learning and prepares a plan of action for the next academic year. Specific formats are prepared by IQAC to collect information from individuals, HoDs, and conveners of various committees/activities.

Students' feedback on curriculum, teaching-learning process and evaluation is conducted at the end of the academic year: Students' feedback significantly shows the actual quality of the teaching-learning process.

The Principal and IQAC monitor the teaching-learning process through the Learning Management system. Placement activities are encouraged.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has established Women Development Cell [WDC] to create awareness of gender issues. The internal Complaint Committee [ICC]

addresses the issues related to sexual harassment of male and female students. WDC conducted webinars on the topic 'Myths and Misconceptions about Sex and Sexualities', 'Women's Health', 'Teenage Girls: Health and Well Being Challenges', 'Awareness Session on Online Harassment' 'Women's Rights and stop Body Shaming'. WDC arranged an online Self Defence Training programme for the students.

During the Orientation programme, all students were sensitized about Gender Equity and the prevention of sexual harassment. Faculty play the role of counsellors during the Mentor-Mentee meetings to motivate girl students to be more expressive about their issues. Girl Common Room is available with a basic sanitary facility. Rotaract Club arranged webinars on 'Stop Body Shaming' and 'Population Awareness' to address issues on Gender Equality. CCTV cameras are installed at prominent places for the safety and security of all the stakeholders. Women's Day was celebrated on 8th March 2021 by Women Development Cell, wherein all the male and female staff participated.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/drive/u/5/folders/1CjdxcaQmlbx6NomzIMg_xLQrl5nOZ7Ek
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste

management Biomedical waste management E-waste management Waste recycling system
Hazardous chemicals and radioactive waste management

The College has a Green Campus Committee working to promote a clean and green campus. Green Campus Committee conducted a project of labeling switchboards of electrical appliances such as fans and tube lights in the staff rooms and classrooms to reduce the consumption of electricity. A tree plantation drive was conducted on the college campus by the Green Campus committee.

NSS volunteers made paper bags out of old newspapers and distributed them to the vendors in college adopted area. Notebooks were made with the unused pages of the project's books and distributed to the NGOs. Since ours is a commerce college, there is no liquid waste, biomedical waste, hazardous chemicals, and radioactive waste. The college has installed LED tube lights/bulbs in all the classrooms to reduce energy consumption. Rotaract Club and NSS Unit has conducted various awareness programs and Tree plantation drives to create awareness related to waste management. During the academic year, all the correspondence with the staff and students was conducted through Emails, WhatsApp Groups, and Edusprint App. This saved the stationery and paper consumption.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction
of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution
system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-

D. Any 1 of the above

reading software, mechanized equipment

5. Provision for enquiry and information :

Human assistance, reader, scribe, soft copies
of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has been taking several efforts and initiatives in providing an inclusive environment.

As college has got Linguistic Minority status and it follows University of Mumbai guidelines in the admission process. The college follows an unbiased approach to the admission process.

The college recruit staffs on the basis of their academic qualifications and merits irrespective of their religion, caste, and gender. The institution follows an unbiased approach toward the recruitment of all the academic and support staff.

The college conducts various extra-curricular activities including all the stakeholders. Marathi Vangmay Mandal and Gujrati Sahitya Mandal conduct various activities, wherein the students belonging to all religions and castes participated.

Women Development Cell along with Rotaract Club celebrated the Women's Day program by involving all the male and female teaching and non-teaching staff.

Economically weaker section students are provided with Book-Bank facilities by the college. The institution supports the financially weaker students by paying their admission fees.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees of the Institution to the constitutional obligations is done through the curriculum as well as through extra-curricular activities. Many of the courses offered have topics that sensitize the students about the constitutional obligations e.g., Foundation Course for all the programs. Students are sensitized toward environmental issues through the courses Environmental Studies and Environmental Management. A course like Cyber Security helps in better understanding the Dos & Don'ts of Cyberworld and IT Act.

In addition to this many regular programs are conducted by NSS, Rotaract Club, WDC, and DLLE. The programs conducted by these Committees and Units involve seminars, and workshops on issues like Women's Safety, Sexual harassment, National Unity Day, Women's Rights, Organ Donation, Road Safety, Water Conservation, etc.

NSS unit & Rotaract Club of the institution conduct campus cleanliness drive under Swachh Bharat Abhiyan. A pledge is taken by all students and faculties on National Unity Day.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to D. Any 1 of the above

the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Republic Day Celebration: The College celebrated Republic Day in person with only the head of the Institution of all sections of the trust, considering the protocol of Covid - 19. Competitions like slogan writing competition were organized by Rotract Club to maintain the spirit of celebration of this Special Day.

Independence Day Celebration: Like Republic Day the college also celebrated Independence Day with pride and honor, events like quiz competitions were conducted in online mode.

Marathi Bhasha Divas: Marathi Bhasha Din was celebrated on 27th February 2021 and an offline event was organized with full covid protocols and a limited crowd. The dignitaries spoke about the importance of the Marathi language and its importance.

Dr. APJ Birth Celebration: The birthday of Dr. APJ Abdul Kalam was celebrated by D.L.L.E. by conducting a quiz competition for students. The Program was inaugurated by reciting some of the famous quotes of the former President of India.

More important events like National Unity Day to mark the Birth Anniversary of Sardar Vallabhai Patel, Mahatma Gandhi Jayanti Celebration, World Yoga Day, Garba Celebration, Diwali Collection drive of plastic waste and cleanliness drive was also conducted by

different committees throughout the year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title Of the Practice

Enhancement of Communication Skills

2. Objective of the Practice

To enhance the communication skill and improve the English Language proficiency of the students.

3. THE CONTEXT

Students get good exposure with better communication skills.

4. THE PRACTICE

The programs include soft skills training, and communication skills development program.

5. EVIDENCE OF SUCCESS

Improvement in Students' participation in various activities was seen.

6. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED

It is observed that few students discontinue the course midway.

1. TITLE OF THE PRACTICE

Enhancement Of Placement Activities

2. OBJECTIVE OF THE PRACTICE:

To empower students' employability skills and support them to identify their career aspirations and progress as eminent professionals.

3. THE CONTEXT

Training to transcend in a conducive learning environment that ensures to achieve employability quotient with quality job placement.

4. THE PRACTICE:

Signed MOU with Edwise International for help to pursue studies abroad. A Webinar on Career Opportunities and Study Overseas was conducted on 7th November 2020

5. EVIDENCE OF SUCCESS:

An Online Intercollegiate Placement Drive was organized by B.Sc.IT department.

Career-oriented Webinar on "Getting Start with LinkedIn":

Internship program in collaboration with EDC and BSE:34 Students registered for an internship program. Technoserve training and placement course

1. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED

In-active or irregular participation in placement activities of students Communicating with students on every placement activity and mentoring students to understand the training and placement process.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

A learning management system is a software for creating, managing, and delivering e-learning content.

What is Edusprint & Its Features?

Edusprint is an educational ERP software for colleges. This cloud-based college and management software helps in the total automation of daily workflows.

Edusprint software provides the following features:

1. Online Fees Collection
2. Online/Offline Admission
3. Student Profile
4. Library Management System
5. Student Attendance System
6. Tally Integration
7. Feedback Management System
8. Learning Management Solution
9. Question Bank Generation
10. Assignment System
11. Payment Gateway Integration, etc.

Use of Edusprint by: (Unique ID & Password is given to the faculties & Students)

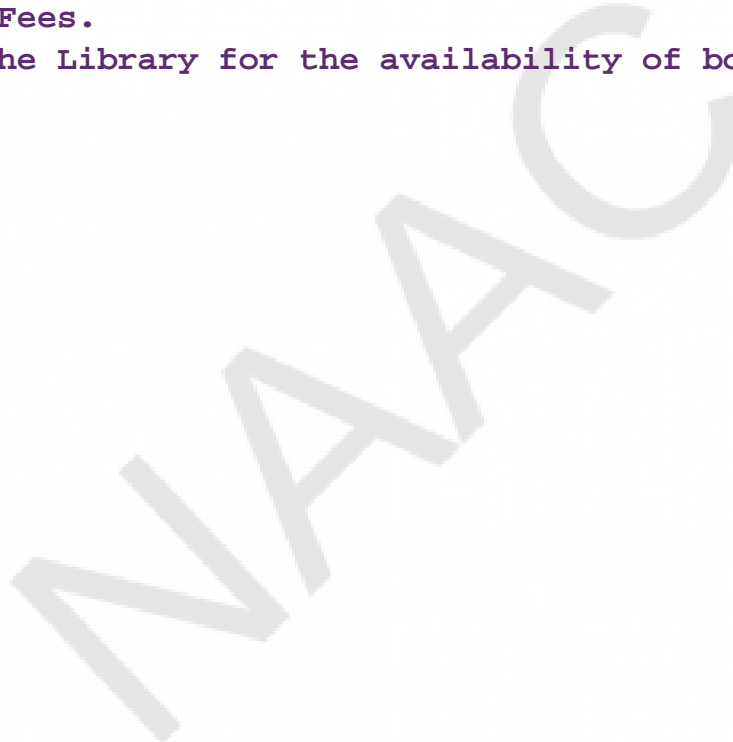
By Teachers:

- Preparing Effective Lesson Plan
- Log Book Entries on daily basis
- Attendance is marked in Edusprint App
- Event Calendar is maintained which is synchronized.

- Uploading of reports in Event Management Module - E-Campus.
- Conducting Examination and Worksheet Assignment.
- Uploading Time table, etc

By Students:

- Attendance updation notification.
- Appearing for Examination and submission of worksheets
- Notification of Events and Circulars send by the Institution.
- Payment of Fees.
- Access to the Library for the availability of books and references.



Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Planning:-

The guidelines relating to the curriculum are provided by the University of Mumbai, based on which the Academic Calendar is prepared that includes programs, activities, competitions, and quizzes to be conducted to enhance & improve the skills of students.

Periodical online meetings of Heads of Departments/ Co-ordinators with the Principal were conducted at the beginning of the academic year. HODs/ Co-ordinators, after consulting with the Principal, assign & allocate the subjects to the staff as per their qualifications and expertise. The library is informed about the required Text Books Reference Books and E-Journals to be purchased for the academic year. Project topics and assignments are assigned to the students according to the requirements of the curriculum.

Based on this planning, the timetable is framed & made available on the college website, Edusprint software, and students' WhatsApp groups for reference.

Execution:-

Teachers prepare subject-wise lesson plans which help in completing the syllabus smoothly. Teachers fill daily logbook entries on the Edusprint app with details of subject contents taught. Quizzes, assignments, and notes are made available which can be referred by student's time to time for better understanding. The library collection is upgraded as per the requirements.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://drive.google.com/drive/u/5/folders/1ZvabbooCxtU8slAMtQoEamlv0Ir8onh3

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The examination committee has been formed to conduct and evaluate examinations smoothly. Committee prepares the examination schedule which is included in the Academic Calendar and it is uploaded on the college website and displayed on the notice board.

This academic year, being the pandemic year due to COVID- 19, the University of Mumbai has given the guidelines for the conduct of online Multiple-Choice Questions for the students. Time tables of all the examinations were prepared in consultation with the lead colleges of the cluster assigned by the University of Mumbai.

Periodic Evaluation is done by subject teachers through the Edusprint App and other online modes for assignments, project topics, and quizzes. Every teacher conducts regular class tests consisting of MCQs on related topics for practice and revision on Edusprint Apps, Google forms, and during classroom teaching. Question papers are prepared by the faculty concerned and approved by the head of the departments.

Orientation is given to the students regarding the examinations procedure, guidelines, and also about prevention of unfair means. Online help- desk was available to resolve the queries, & issues which are been faced by students.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://www.jmpcollege.org/Adminpanel/AdminUpload/CommonUpload/Academic%20Calendar%20-%202020-21.pdf

<p>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</p>	<p>B. Any 3 of the above</p>								
<table border="1"> <thead> <tr> <th data-bbox="95 689 533 757">File Description</th> <th data-bbox="537 689 1394 757">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="95 759 533 936">Details of participation of teachers in various bodies/activities provided as a response to the metric</td> <td data-bbox="537 759 1394 936" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="95 938 533 1003">Any additional information</td> <td data-bbox="537 938 1394 1003" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Details of participation of teachers in various bodies/activities provided as a response to the metric	View File	Any additional information	View File			
File Description	Documents								
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File								
Any additional information	View File								
<p>1.2 - Academic Flexibility</p>									
<p>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</p>									
<p>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</p>									
<p>4</p>									
<table border="1"> <thead> <tr> <th data-bbox="95 1339 533 1406">File Description</th> <th data-bbox="537 1339 1394 1406">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="95 1408 533 1473">Any additional information</td> <td data-bbox="537 1408 1394 1473" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="95 1476 533 1574">Minutes of relevant Academic Council/ BOS meetings</td> <td data-bbox="537 1476 1394 1574" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="95 1576 533 1675">Institutional data in prescribed format (Data Template)</td> <td data-bbox="537 1576 1394 1675" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	View File	Minutes of relevant Academic Council/ BOS meetings	No File Uploaded	Institutional data in prescribed format (Data Template)	View File	
File Description	Documents								
Any additional information	View File								
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded								
Institutional data in prescribed format (Data Template)	View File								
<p>1.2.2 - Number of Add on /Certificate programs offered during the year</p>									
<p>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</p>									
<p>9</p>									

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

309

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

309

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The cross-cutting issues related to ethical, social and environmental problems are addressed in the curriculum in the following manner.

Professional Ethics: Issues like concept of Business Ethics, Code of Conduct and Personal Integrity, Computer Ethics, Ethics in Marketing Research, Ethical behaviour and Implications for Accountants etc. are taught in various courses. The co-curricular activities such as Student Development Programme (SDP) by and Students Leadership Programme were conducted to inculcate human values.

Gender: Women Development Cell (WDC) and Internal Complaints Committee addresses the issues of gender equality and sexual harassment. The following webinars were conducted; 'Myths & Misconceptions about Sex & sexuality', 'Women's Health',

'Teenage Girls: Health and Well Being Challenges', 'Awareness Session on Online Harassment', 'Women's rights and stop body shaming'.

Human Values: Inculcating good human values among students is part of our Institution's Vision and Mission statement. College believes in providing value-based and need-based education. N.S.S., Rotaract Club and DLLE units play a significant role in instilling moral and spiritual values in students. WDC observes a zero-tolerance policy against sexual harassment at the workplace.

Environment & Sustainability: Students are sensitized about the sustainable environment through various activities like Tree plantation, Beach cleaning, and an Adequate energy consumption awareness programme.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

6

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.jmpcollege.org/pdf/TEACHER%20SURVEY%20REPORT.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1434

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

341

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The learning levels of the students are identified to classify them as per their learning abilities. Advanced & Slow learners are identified on the basis of their academic performance in the HSC examinations. Students who have secured 50 % and less, are considered slow learners, and the students scoring more than 65% are considered advanced learners.

Academic levels of the students in terms of knowledge and skills are assessed in the orientation program and during classroom teaching. The students are encouraged to speak about their ambitions, needs, and challenges faced by them while learning.

Students who face difficulties in communicating in the English language are motivated to join Teach India Programme; English for Employability. Though the medium of instruction is English, certain difficult concepts are explained in Marathi or Hindi languages to make them easy for students to understand.

English speaking courses and webinars on Soft Skill Development are organized for the students. Mentors/class teachers assess and help students in completing assignments. For advanced learners, faculties encourage them to perform better in academics and provide them with learning resources for their career advancement. These students are encouraged to appear for competitive examinations and go for higher studies.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1466	21

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning: Various add-on Online courses were conducted for students throughout the year like, Image Manipulation using Python, Development of Mobile Apps, Teach India; English for Employability and Overview of Capital Markets, etc. BMS/BAF Department conducted a virtual industrial tour in collaboration with Rica Enterprises and Himachal Polyefin Ltd. Technomania, a competition of electronic gadgets was conducted for the students. Simulation software is used for performing practicals in the subjects of Microprocessor and Architecture Embedded System for the B. Sc. IT program.

NSS volunteers conducted various community-based projects such as Blood Donation Camp, masks, and so on. Mr. Sourabh Jadhav, student of B.Sc. IT presented a research paper at an International Conference.

Participative Learning: Online Quizzes, Digital Poster Making competitions, Debates, Group discussions, PPT competitions, and Book Review competitions were organized during the academic year. Subject-related webinars were organized.

Problem Solving: Students in the final year are given research-based topics for project course that provides them opportunities for analytical and problem-solving skills. In subjects like Accountancy, annual accounts of listed companies were used for a better understanding of the subject. The case study method is used in the subjects of Business Communication and Management.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In today's age ICT facilitates the teaching and learning process. Due to the compulsion of online teaching, the faculties used various ICT-enabled tools and techniques for teaching.

Following ICT facilities are available in the institution; laptops for individual teachers, internet facility and projectors in each class, two smartboards, e-resources in the library, and other ICT-enabled hardware tools.

Online classes were conducted through Zoom and Google Meet. Google Classroom was used by the teachers for uploading notes and sending assignments.

Teachers use Microsoft Word, Excel, PPT, YouTube, and Google applications like Google Meet, Google Classroom, Google Drive, Whiteboard, etc.

Teachers use Learning Management System [Edusprint] to upload study material, recorded lecture videos, ppts, links to the videos available online, lesson plans, and record attendance. Online examinations were conducted through LMS. Quizzes and Assignments were conducted through LMS.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**2.3.3.1 - Number of mentors**

21

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

1

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

22

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution follows the rules and guidelines regarding the assessment and the evaluation process of the students, given by the University of Mumbai. The college examination committee prepares the examination schedule and the same is communicated to the students through the academic calendar, which is made available on the college website and Edusprint Application. Students are oriented regarding the examination guidelines and process time-to-time. Subject paper patterns and sample question papers are discussed in the classrooms by the teacher concerned.

As per the guidelines issued by the University of Mumbai, external and internal evaluations of the students were conducted through multiple choice questions in the online mode. Question papers were prepared by the individual subject teachers and the same is approved by the Head of the Departments. Internal tests were conducted for the students of self-financed sections in all the semesters. Regular periodical

tests were conducted through the Edusprint App, Google Forms, and Google Classroom. Proctoring was done during the online examination to prevent unfair means.

Students were asked to upload assignments in the subject of the Foundation Course on the Edusprint App. Practicals and Project Viva were conducted online mode through the Zoom platform.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

It is our endeavor to make all efforts to ensure transparency in examination related activities at different stages.

This being the year of online examinations the regular mechanism of grievance redressal was modified as per the need. Most of the grievances arose due to poor connectivity, and lack of internet or smartphones which were addressed from time to time by the teaching staff members of the Technical Committee. Since revaluation of answer books was not allowed in the pandemic year the number of grievances has reduced drastically with a change in its nature too.

The college facilitates the students to place their grievances to the college examination committee. The College follows the evaluation procedure for final examinations for the first year of BSc-IT, B.Com, BMS, and BAF as per the University norms.

College Level Grievances: The Chairperson of the examination committee assisted by Technical Committees monitor and supervise examination-related activities. In case of any grievance, a student submits the online application in detail. The application is forwarded to the department as well as to the examination section. The grievances regarding the entry of marks, mistakes in name, passing rules, etc. are resolved within stipulated days by verifying the record.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college follows the outcome-based education, hence the course outcomes and programme outcomes are outlined by every subject teacher.

The college offers various programmes under the commerce and IT faculties, programmes conducted under commerce faculties aim at providing a foundation in all the aspects of commerce and the various courses to be studied during the course of the programme mainly help the students to develop analytical skills, entrepreneurship acumen, financial and cost management skills, whereas the BSc.IT programme intends to equip the students with the knowledge of software development, storing /processing /securing and managing information, software testing, database programming, web designing, computer networking, computer hardware etc.

Outcomes of the various courses offered throughout the programmes are available on the college website.

Teaching faculties are briefed about the programme and course outcomes of the programmes offered by the institute by way of departmental meetings, workshops seminars etc. whereas the students are made aware of it during the orientation lectures, regular lectures and guidance lectures. Apart from that relevant information about programme and course outcomes is also posted on the college website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Methods for measurement of attainment

Progress of the students is monitored continuously through internal assessment tests, assignments, presentations, and interaction with the students during lectures and the semester-end examinations as per the university guidelines. Well devised Teaching plans and periodical review meetings further facilitate the monitoring activity.

Assessment of the students' performance in internal assessment tests, semester tests, assignments, presentations, etc. on the basis of Results Analysis facilitates devising appropriate teaching-learning strategies & damage control exercises.

Program Specific Outcomes

PSOs are measured through the academic and non-academic performances of the students. Performance of the students in the internal and external examinations, practicals, assignments, and participation in-class activities are some of the means by which program-specific Outcomes are measured. Their performance within and outside the College during the various academic events provides another index of their learning levels.

Course Outcome

COs are measured through the performance of the students in the class, practicals, internal evaluations and external

evaluations. Students' performance is measured continuously on the basis of their attendance, class participation, and the overall quality of their conduct. Their performance in the internal examinations is the initial indication of learning outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

704

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.jmpcollege.org/pdf/STUDENT%20SURVEY%20REPORT.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File
3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
0	
File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year	
3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year	
86	
File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

2

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

3

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Every Year, programs are organized under which students and staff participate voluntarily in community-based activities within the neighborhood.

- Every Year, programs are organized under which students and staff participate voluntarily in community-based activities within the neighborhood. Various awareness online programs, online workshops, and online webinars with themes like cleanliness, green environment & tree plantation, gender sensitization, traffic rule awareness, and empowerment of girls and women are organized.

- Continuous voluntary activities by students to maintain cleanliness in and around the Campus, create awareness about the role of a clean environment in human health and contribute to the Swachh Bharat Abhiyan
- Blood Donation camps have been organized.
- Awareness of Legal Rights, Health & Hygiene

Exposure to extension and outreach activities sensitizes the students towards social issues and also to legal and social remedies for matters like women empowerment, education, etc. The activities conducted lead to imbibing the values of social responsibility such as:

1. To help people in need and in distress
2. To understand and share the need of underprivileged children
3. To promote cleanliness in all spans of life and common places.
4. To acquire social values and a deep interest in environmental-related issues.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

64

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

550

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

12

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college conducts four Undergraduate courses; B. Com (Aided Course) and B.Sc.IT, BMS, and BAF (Self-financed Courses). The total student strength is 1466 for the academic year 2020-21. The campus area is 4000 Sq.Yards. College is blessed with a traffic noise-free and pollution-free environment because of its location.

The college has 13 well aerated spacious classrooms, two ICT-enabled Seminar rooms, and a computer laboratory with Up-to-date IT infrastructure. The college has a resourceful library with adequate seating capacity and uses library software for automation. WebOPAC facility is provided to library users. Photocopy machines, CCTV surveillance are available. Internet facility is available. Utility software's installed in different locales like offices, laboratories, libraries, departments, etc. LANs are used in; Computer Laboratory, Library, Office. Tally, MICM fees software is used by office staff.

Proper planning is done to upgrade the infrastructural facilities through departmental meetings and other committee meetings which are later discussed in Local Managing Committee meetings of the College.

Due to the pandemic, online lectures were conducted during the academic year. LMS (Edusprint) is in force. Due to a sudden unprecedented situation, all academic activities from admission to result in the announcement were done online / in Electronic mode.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a considerably good-sized playground for various sports and games. The ground is also used for many other extra and co-curricular activities like business festivals, exhibitions, cultural activities, and mass gatherings of student activities.

The college playground has space for volleyball, kabaddi, kho-kho, and box cricket. For indoor sports, space is available for

games such as carom, chess, table tennis, etc. The Cultural activities are organized every year in the campus like the Prize Distribution function, I-Blithe Festival, Annual day Function, Annual Sports events, etc. Space for Yoga is available.

Fire extinguishers are installed. The doctor on call is available. The first aid box and weighing machine are available. Clean washrooms and a purified drinking water facility is available. NSS room is available.

Due to lockdown college has organized online competitions/events such as; e- Competitions, Online workshops, COVID-19 awareness programme, webinars, co-curricular competitions such as essay writing, book review, slogan writing, sports events like push-up competition, Surya Namaskar competition, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://drive.google.com/drive/u/5/folders/1LCxCCyk3uNjOrnrvePUY5ufRvsCgwT_L

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

16

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

16

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year

(INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The College library is having a seating capacity of 100 students. It has a teacher's study desk. The library is having a good collection of reference material and periodicals. It also houses CD/DVDs, Maps, Globe, N-LIST database, and subscribes to leading newspapers. All books are having barcode labels. Books' circulation, Library stock verification are computerized. A register is maintained to count the number of footfalls in the library. For students it was computerized attendance, this year it was not operational because of lockdown. Daily Issue/return records are maintained.

The library organizes every year Orientation Programme, Library Books Display, Book Review Competitions, and Annual Book Fair. This year it could organize all events in online mode except Annual Book Fair for only teaching and non-teaching staff. Book bank facility is provided to needy and economically backward students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	C. Any 2 of the above
File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
149971	
File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
239	

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution is having 56 computers in IT Laboratory, 3 Computers in the library for students, 5 computers in the Office Aided section, 3 computers in the office of Unaided section, 3 computers for Library administration work, 2 computers in the examination room, 1 Computer in Aided Section Staff Room, 1 Computer in the Unaided section (BAF, BMS Section) Staff Room, 1 Computer in Unaided Section (B.Sc. IT Section) Staff Room and 1 in the Seminar room.

All the Systems (77 computers in total) are enabled with an internet connection, either through a LAN cable network or Wi-Fi. Teachers have been given laptops for their academic work are 10. To support the paperwork there are 13 printers/scanners in the institution. B.Com. Section Staffroom printer is Wi-Fi enabled. The total number of Projectors in college is 14. Hardware configuration of computers is repaired and upgraded as and when required. Hard disc, Motherboard, Printer, MS Office license renewal, Anti-virus software, and Power supply LMS Software maintenance are done during the academic year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

60

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
3732996	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
<p>The Library database is created using MICM-Edusprint library software. The software is used to generate library reports in various formats.</p> <p>College infrastructure facilities are continuously monitored and replaced/repared/upgraded whenever needed.</p> <p>The computer laboratory and all the ICT facilities of the college are maintained through hardware personnel appointed exclusively for that purpose. Students' feedback and complaints are received and attended to through a suggestion box installed</p>	

in the library.

For some outdoor games, College hires sports grounds. Cleanliness of the Classrooms, washrooms, and the entire campus is done through AMC.

Library uses software where most of the library activities are computerized. The book circulation counter is maintained separately where the reading hall is not disturbed.

Common facilities- computer laboratory, library and gymkhana usage records are maintained.

Guest lectures, seminar/conferences and workshops are conducted in seminar rooms. Maintenance of most of the physical facilities is taken care by AMC.

College premise is used optimally for co-curricular and extra-curricular activities. Furniture, fixtures and electricity maintenance is done immediately by professionals available on call.

Staffrooms are well maintained and are provided with basic facilities and computers. Campus maintenance is monitored through CCTV Cameras.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

25

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

22

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

60

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

600

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

18	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
62	
File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
1	
File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year	
5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.	

0	
File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File
<p>5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)</p> <p>Students are involved in many activities of the college and their representation is sought by various bodies. There is student representation on IQAC, which is an apex committee. Student's Council is formed as per the notification and guidelines of the University of Mumbai. Which assists the college teachers in arranging various important events including cultural and sports competitions. Class leaders are appointed who help the class teachers in various administrative functions. Student leaders are appointed in NSS, Rotaract Club, and DLLE, where the major activities are related to the students.</p> <p>Contingent Leaders are appointed by the cultural committee to assist the participants in Intercollegiate events. Student's members of the Library Advisory Committee help in organising book-review competitions at college and intercollegiate levels. The magazine cover page is designed by the students. The students representing the statutory committee participate in the meetings of those committees.</p> <p>Students are encouraged to conduct academic activities such as webinars to improve their presentation and communication skills. Mr. Akash Sahani and Mr. Rishabh Tiwari from T.Y.B.Sc.I.T. conducted webinars on "Financial Literacy" and "How to make an Effective PPT".</p>	

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

19

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our college has a registered Alumni Association (Registered on 31st August 2019) During this academic year alumni students helped in curricular and extra-curricular activities of the college. Mr. Bharat Kumar Nirmal, President of the Alumni Association represents the College Development Cell. Mr. Vimal Cherangattu, Secretary of the Alumni Association, conducted a webinar on the topic 'How to get the right job?', where he guided the students in the preparation of job interviews and Resume Writing.

Mr. Saurabh Jadhav conducted an online short-term course titled 'Image manipulation using Python'. Mr. Imran Khan conducted seven days online certificate course on 'Development of Mobile Application' for the students of B.Sc. IT. Mr. James Rodrigues

and many other alumni students conducted Clothes and Food distribution drives with NSS Unit for the underprivileged people. Around 350 packets of food were distributed.

Mr. Nayan Patil, our alumnus, conducted an online lecture on 'Digital Learning' and Miss Aarti Doshi conducted a workshop on 'Greeting Card Making' for EDC. Our alumni Miss Hemangi Salkar and Miss Aarti Doshi judged the competitions conducted by Nature Club and EDC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Mission:

Our Mission is to emerge as a center of higher learning and to transform social conditions to uphold the moral values of the society, strive for equality, social justice, and respect for all the religions through intellectual, physical, cultural, and emotional growth of the students.

Vision

- To emerge as an important center of learning to complete all challenges of the future
- To serve the society through education
- To provide value-based and need-based education
- To make education accessible to all

In tune with the Vision and Mission of the institution, our college conducts various curricular, co-curricular, and extra-curricular activities. The Governing Body and College Development Committee are responsible for taking decisions for the overall development of the college. Our college activities are students centric and we believe in value-based and need-based education. College follows decentralization in the administration. The management believes in the motto of providing education accessible to all. The unbiased approach of the management is seen in the academic and administration working of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Governing Body of the college is an apex body. The important and policy matters of the college are discussed in Governing Body. College Development Committee is represented by the teaching, non-teaching, and student members. CDC prepares the overall perspective plan and gives a recommendation to the management to encourage and strengthen the research culture, extension activities, and use of ICT in teaching and learning.

The principal, being the head of the institution, looks after the academic and administrative matters. He/she is responsible for planning implementation and monitoring the day-to-day working of the institution.

IQAC is composed of all stakeholders as per the guidelines of NAAC.

Heads of the Departments and Co-ordinators of the Self-Financed courses are responsible for overseeing the day-to-day functioning of their departments.

The office superintendent works under the guidance of the principal and looks after the office's administrative

activities such as enrolment of the students, maintaining records, and performing University-related work.

The library supports curricular and co-curricular activities of the college under the guidance of the principal and the Library Advisory Committee. All the co-curricular and extra-curricular activities and programs held on the college campus are monitored by the respective committee heads.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

IQAC developed strategic plans in tune with the vision and mission of the institution. The strategic plan is placed in the CDC meetings for approval. This strategic plan is implemented by various departments/committees/cells and associations. All academic matters are monitored by the head of the departments and reviewed periodically by the Principal and management.

Activities successfully implemented based on the strategic plan: It was decided to conduct various short-term and skill-based courses for the students. Following courses were conducted through online mode during this academic year.

1. Teach India English for Employability
2. Technoserve
3. Image Manipulation using Python
4. Development of Mobile Applications
5. MS Office and Google Products
6. Summer Internship Programme: Capital Markets
7. Overview of Capital Markets and the Indian Economy

Planning meetings were conducted at the beginning of the academic year by the respective committees. The value-added courses were designed by course coordinators. The course contents, objectives, duration, financial aspects, time duration, and course outcomes were designed by the course coordinators. MOUs were signed for some courses. The students who could complete the courses successfully were given certificates. 260 students were the beneficiaries of the above-mentioned courses.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The hierarchical structure is created from top management to the lower level to describe duties, responsibilities, accountabilities, and power at stages.

The Internal Quality Assurance Cell and College Development Cell frame the policies for institutional functioning. The same is placed before the management. The principal is the head of the institution and looks after the day-to-day functioning of the institution. Heads of the departments/coordinators monitor the teaching-learning process and administration functioning of their departments. The office superintendent monitors office administration. The institution follows the democratic and participatory approach of governance to achieving its goals. The institution formed various committees, cells, and associations for the effective functioning of the organization. The activities and programs conducted by these committees are in tune with the vision/mission and strategic plans of the institution.

Service rules/procedures:

1. For aided section, service rules are as per the guidelines issued by Maharashtra State Government., University Grants Commission and the University of Mumbai.

2. For the self-finance section service rules are framed by the management and informed to the teacher concerned at the time of the appointment.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	http://www.jmpcollege.org/aboutus.asp
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

- There is a Co-operative Credit Society for all the employees of SKMs, staff members avail all the services of it, viz. Loan in case of financial emergency
- Online Guest lectures on social issues, yoga and meditation, stress management, and cultural and environmental events are organized.
- Depute the teaching and non-teaching staff to attend seminars/workshops/conferences as well as training and development programs such as online refresher courses, orientation courses, and government-sponsored training camps for 2020-2021
- Medical insurance facilities for Class 4 employees

- R O Drinking water
- Doctor on call in case of emergency.
- Uniform for Class IV employees
- The teaching staff is granted duty leave to participate in orientation Programme, refresher, short term courses, FDP, conferences, webinars etc

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution follows the Performance Appraisal System laid down by the UGC regulation 2010 and amendments thereof and implemented by the University of Mumbai in the Form of a

Performance-based appraisal system (PBAS). The PBAS proforma is based on

I: Teaching, Learning, and Evaluation Related Activities

II: Co-Curricular, Extension, Professional Development Related Activities

III: Research, Publications, and Academic Contributions

A very systematic Performance Appraisal System of the College is in place

for all unaided teaching Staff Members. The appraisal comprises the individual professional skills, academic achievement, and progress of employees and their participation in Academic, Research, Curricular and Co-curricular activities.

The Appraisal System for performance review is conducted by the Appraisal Committee and the Chairperson of IQAC is the head of the Committee. The Principal adds her remarks to the document and forwards them to the Management.

The Management along with the Principal conducts an appraisal interview for all unaided staff.

Every non-teaching staff has to submit Confidential Reports to the Principal via Office Superintendent.

The performance of Teachers is also assessed through Student feedback, taken at the end of every academic session, and appropriate instructions given to staff by the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the

various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit: -

For every financial transaction or payment, an internal audit by office accountant, HODs of department / Committee, Office superintendent, Principal, and management members are taken place from time to time as and when required.

For many monetary transactions internal audit is done from time to time as follows:

1. Monthly salary payment
2. Payment made for visiting faculties on Clock hour basis
3. Examination remuneration
4. Bill payment towards infrastructure development.

Internal control can be understood from the following

1. Auditors give query lists based on observation during audits
2. Office superintendent solves it at the same time.
3. Any problems faced reported to the Principal and management
4. Final reports generated.

External audits are done every year by the appointed auditor

If Any objection is raised, it is set at the time of discrepancies.

Internal Auditors from external resources have been appointed. Likewise, an external audit is also carried out in an elaborate way on an interval basis.. The internal auditor checks the vouching. He also ensures that all payments are duly authorized.

The external auditor conducts a statutory audit at the end of

the financial year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

133915

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The management makes a special budgetary provision for maintaining and enhancing the existing infrastructure and provides the required infrastructure to the departments and other support services of the college as and when required.

Mobilization of Funds

The fee collected from the students is as per the norms prescribed by the Government and the fee structure is as per University of Mumbai circulars issued from time to time. The college sends proposals for additional grants to the University Grants Commission (UGC) in order to meet expenses towards equipment, books, construction, repair, and renovation of the college building and premises.

The institution has been providing the fund to all eligible

students in accordance with the scheme(s) and if the meritorious students or staff do not get the fund from any scheme the management provides the help from its own fund.

Utilization of Funds:

Adequate funds are allocated for effective use for all activities of the institute to ensure quality education. The budget is efficiently utilized to meet day-to-day operational and administrative expenses and maintenance of the fixed assets. Adequate funds are allocated for effective use for all activities of the institute to ensure quality education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Activities organized by IQAC for the development of the institution are uploading of Academic audit details, Submission of data to AISHE, organizing career guidance programs, MoU with Edwise and MICM, and workshops for enhancing the personality development of the students among many more.

Teaching and Learning

- In order to improve teacher quality, the IQAC has been motivating the
- teachers to attend NET/SET Workshops.
- Workshops are being conducted by IQAC, BMS/BAF Department, B. Sc.IT Department
- Teachers are encouraged to attend Orientation, Refresher, and Short term
- Courses.
- Mentor-Mentee activities are carried out.
- The online Feedback Mechanism is prepared by the IQAC for conducting student feedback on teaching-learning.
- The IQAC endeavors to develop an environment conducive to research.

- Teachers are trained to interpret the Learning Management system and frame course outcomes using Bloom's Taxonomy. Lecture delivery is monitored through lesson plans and log entries in LMS.

Placement activities and Career Development

- Career opportunities in Banking & Financial Institution- An intercollegiate Webinar by BMS & BAF DEPARTMENT
- Knowledge Camp-A door opens for Earning by Entrepreneurship Development Cell
- Study Overseas: Career opportunities and international scholarships by MANAGEMENT FORUM
- Online Workshop on Interview Techniques by Commerce Department

File Description	Documents
Paste link for additional information	http://www.jmpcollege.org/pdf/IQAC%20MINUTES%202020-21.pdf
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

At the beginning of every academic year, IQAC frames an action plan and ensures its proper implementation for the overall development of the students. The academic calendar is prepared accordingly.

The College has undergone the 2nd and 3rd cycles of accreditation in 2010 and 2020 respectively. A review of the various processes has been based mainly on the recommendations given in the Peer Team Reports.

IQAC, through meetings, identifies the need for improvement in teaching-learning and prepares a plan of action for the next academic year. Specific formats are prepared by IQAC to collect information from individuals, HoDs, and conveners of various committees/activities.

Students' feedback on curriculum, teaching-learning process and evaluation is conducted at the end of the academic year: Students' feedback significantly shows the actual quality of the teaching-learning process.

The Principal and IQAC monitor the teaching-learning process through the Learning Management system. Placement activities are encouraged.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has established Women Development Cell [WDC] to create awareness of gender issues. The internal Complaint Committee [ICC] addresses the issues related to sexual harassment of male and female students. WDC conducted webinars on the topic 'Myths and Misconceptions about Sex and Sexualities', 'Women's Health', 'Teenage Girls: Health and Well Being Challenges', 'Awareness Session on Online Harassment' 'Women's Rights and stop Body Shaming'. WDC arranged an online Self Defence Training programme for the students.

During the Orientation programme, all students were sensitized about Gender Equity and the prevention of sexual harassment. Faculty play the role of counsellors during the Mentor-Mentee meetings to motivate girl students to be more expressive about their issues. Girl Common Room is available with a basic sanitary facility. Rotaract Club arranged webinars on 'Stop Body Shaming' and 'Population Awareness' to address issues on Gender Equality. CCTV cameras are installed at prominent places for the safety and security of all the stakeholders. Women's Day was celebrated on 8th March 2021 by Women Development Cell, wherein all the male and female staff participated.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/drive/u/5/folders/1CjdxcaOmlbx6NomzIMg_xLQr15nOZ7Ek
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College has a Green Campus Committee working to promote a clean and green campus. Green Campus Committee conducted a project of labeling switchboards of electrical appliances such as fans and tube lights in the staff rooms and classrooms to reduce the consumption of electricity. A tree plantation drive was conducted on the college campus by the Green Campus committee.

NSS volunteers made paper bags out of old newspapers and distributed them to the vendors in college adopted area. Notebooks were made with the unused pages of the project's books and distributed to the NGOs. Since ours is a commerce college, there is no liquid waste, biomedical waste, hazardous chemicals, and radioactive waste. The college has installed LED tube lights/bulbs in all the classrooms to reduce energy consumption. Rotaract Club and NSS Unit has conducted various awareness programs and Tree plantation drives to create awareness related to waste management. During the academic year, all the correspondence with the staff and students was conducted through Emails, WhatsApp Groups, and Edusprint App. This saved the stationery and paper consumption.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste

E. None of the above

water recycling Maintenance of water bodies and distribution system in the campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants 	C. Any 2 of the above
File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has been taking several efforts and initiatives in providing an inclusive environment.

As college has got Linguistic Minority status and it follows

University of Mumbai guidelines in the admission process. The college follows an unbiased approach to the admission process.

The college recruit staffs on the basis of their academic qualifications and merits irrespective of their religion, caste, and gender. The institution follows an unbiased approach toward the recruitment of all the academic and support staff.

The college conducts various extra-curricular activities including all the stakeholders. Marathi Vangmay Mandal and Gujrati Sahitya Mandal conduct various activities, wherein the students belonging to all religions and castes participated.

Women Development Cell along with Rotaract Club celebrated the Women's Day program by involving all the male and female teaching and non-teaching staff.

Economically weaker section students are provided with Book-Bank facilities by the college. The institution supports the financially weaker students by paying their admission fees.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees of the Institution to the constitutional obligations is done through the curriculum as well as through extra-curricular activities. Many of the courses offered have topics that sensitize the students about the constitutional obligations e.g., Foundation Course for all the programs. Students are sensitized toward environmental issues through the courses Environmental Studies and Environmental Management. A course like Cyber Security helps in better understanding the Dos & Don'ts of Cyberworld and IT Act.

In addition to this many regular programs are conducted by NSS, Rotaract Club, WDC, and DLLE. The programs conducted by these Committees and Units involve seminars, and workshops on issues like Women's Safety, Sexual harassment, National Unity Day,

Women's Rights, Organ Donation, Road Safety, Water Conservation, etc.

NSS unit & Rotaract Club of the institution conduct campus cleanliness drive under Swachh Bharat Abhiyan. A pledge is taken by all students and faculties on National Unity Day.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Republic Day Celebration: The College celebrated Republic Day in person with only the head of the Institution of all sections of the trust, considering the protocol of Covid - 19.

Competitions like slogan writing competition were organized by Rotract Club to maintain the spirit of celebration of this Special Day.

Independence Day Celebration: Like Republic Day the college also celebrated Independence Day with pride and honor, events like quiz competitions were conducted in online mode.

Marathi Bhasha Divas: Marathi Bhasha Din was celebrated on 27th February 2021 and an offline event was organized with full covid protocols and a limited crowd. The dignitaries spoke about the importance of the Marathi language and its importance.

Dr. APJ Birth Celebration: The birthday of Dr. APJ Abdul Kalam was celebrated by D.L.L.E. by conducting a quiz competition for students. The Program was inaugurated by reciting some of the famous quotes of the former President of India.

More important events like National Unity Day to mark the Birth Anniversary of Sardar Vallabhai Patel, Mahatma Gandhi Jayanti Celebration, World Yoga Day, Garba Celebration, Diwali Collection drive of plastic waste and cleanliness drive was also conducted by different committees throughout the year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title Of the Practice

Enhancement of Communication Skills

2. Objective of the Practice

To enhance the communication skill and improve the English Language proficiency of the students.

3. THE CONTEXT

Students get good exposure with better communication skills.

4. THE PRACTICE

The programs include soft skills training, and communication skills development program.

5. EVIDENCE OF SUCCESS

Improvement in Students' participation in various activities was seen.

6. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED

It is observed that few students discontinue the course midway.

1. TITLE OF THE PRACTICE

Enhancement Of Placement Activities

2. OBJECTIVE OF THE PRACTICE:

To empower students' employability skills and support them to identify their career aspirations and progress as eminent professionals.

3. THE CONTEXT

Training to transcend in a conducive learning environment that ensures to achieve employability quotient with quality job placement.

4. THE PRACTICE:

Signed MOU with Edwise International for help to pursue studies abroad. A Webinar on Career Opportunities and Study Overseas was conducted on 7th November 2020

5. EVIDENCE OF SUCCESS:

An Online Intercollegiate Placement Drive was organized by B.Sc.IT department.

Career-oriented Webinar on "Getting Start with LinkedIn":

Internship program in collaboration with EDC and BSE:34 Students registered for an internship program. Technoserve training and placement course

1. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED

In-active or irregular participation in placement activities of students Communicating with students on every placement activity and mentoring students to understand the training and placement process.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

A learning management system is a software for creating, managing, and delivering e-learning content.

What is Edusprint & Its Features?

Edusprint is an educational ERP software for colleges. This cloud-based college and management software helps in the total automation of daily workflows.

Edusprint software provides the following features:

1. Online Fees Collection

2. Online/Offline Admission
3. Student Profile
4. Library Management System
5. Student Attendance System
6. Tally Integration
7. Feedback Management System
8. Learning Management Solution
9. Question Bank Generation
10. Assignment System
11. Payment GatewayIntegration, etc.

Use of Edusprint by: (Unique ID & Password is given to the faculties & Students)

By Teachers:

- Preparing Effective Lesson Plan
- Log Book Entries on daily basis
- Attendance is marked in Edusprint App
- Event Calendar is maintained which is synchronized.
- Uploading of reports in Event Management Module - E-Campus.
- Conducting Examination and Worksheet Assignment.
- Uploading Time table, etc

By Students:

- Attendance updation notification.
- Appearing for Examination and submission of worksheets
- Notification of Events and Circulars send by the Institution.
- Payment of Fees.
- Access to the Library for the availability of books and references.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- An attempt toward understanding the achievement of course outcomes.
- An effort to collaborate initiatives of Industry-Academia and Alumni for the development of students.
- To motivate faculty members to attend FDP programs.
- To encourage and facilitate a research culture by promoting interdisciplinary research both by the students and faculty members.
- To enhance campus placement initiatives and conduct employability-oriented add-on courses at the college level
- To facilitate continuous up-gradation of knowledge and use of technology by both the students and teachers.
- To create an atmosphere for the holistic development of students, faculty members, and support staff.
- Execution and accomplishment of Learning Management System (Edusprint) by faculty and students.
- Feedback system on curriculum (Student, Teacher, Parent, Alumni, Employer) and student satisfaction survey need to be planned
- Introduction of new need-based value-added courses
- To publish research papers in reputed Scopus/UGC care listed journal
- Organization of Workshop/Conference by online mode
- To update the college website continuously
- Conducting student-centric academic and skills development activities
- Conduct programs to encourage and support students to become entrepreneurs.
- Covid vaccination to all the students of the college.
- To increase activities of cells and associations.