



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		JASHBHAI MAGANBHAI PATEL COLLEGE OF COMMERCE
Name of the head of the Institution		Mrs Gracy Dsouza
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		022-28737858
Mobile no.		9619346558
Registered Email		jmpcollege@gmail.com
Alternate Email		gracerose14@jmpcollege.org
Address		Off M. G .Road, Near Azad Maidan, Unnat Nagar, Goregaon West
City/Town		MUMBAI
State/UT		Maharashtra
Pincode		400104

<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Co-education</b>
Location	<b>Urban</b>
Financial Status	<b>Self financed and grant-in-aid</b>
Name of the IQAC co-ordinator/Director	<b>Mrs. Gracy Dsouza</b>
Phone no/Alternate Phone no.	<b>02228737858</b>
Mobile no.	<b>7045512717</b>
Registered Email	<b>jmpcollege@gmail.com</b>
Alternate Email	<b>gracerose14@jmpcollege.org</b>

**3. Website Address**

Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.jmpcollege.org/pdf/AOAR%202018-19.pdf">http://www.jmpcollege.org/pdf/AOAR%202018-19.pdf</a>
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<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
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if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.jmpcollege.org/Adminpanel/AdminUpload/CommonUpload/Academic%20calendar%202019-20.pdf">http://www.jmpcollege.org/Adminpanel/AdminUpload/CommonUpload/Academic%20calendar%202019-20.pdf</a>
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**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B	2.79	2011	08-Jan-2011	07-Jan-2016
3	C	1.85	2020	11-Feb-2020	11-Feb-2025

<b>6. Date of Establishment of IQAC</b>	<b>15-Jun-2005</b>
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**7. Internal Quality Assurance System**

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Participation in NIRF	06-Sep-2019 5	0
To conduct Green Audit	10-Dec-2019 5	5
Workshop on Research Methodology	30-Nov-2019 3	48
Submission on IIQA	22-Jul-2019 1	0
Workshop on IPR	05-Oct-2019 2	118
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Applied to the University of Mumbai for the extra division for B.Com (AF) in the month of August 2019 2. Conducted Workshop on IPR on 5th October 2019 3. Submitted AQAR 2018 19 and SSR for Reaccreditation 3rd Cycle 4. Conducted Green Audit in the month of December 2019 5. Conducted feedback on curriculum and Student Satisfaction Survey in the month of April 2020

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
To conduct a Guest Lecture under the Counselling Cell	IQAC and Counselling Cell organised a Webinar' How to cope-up with anxiety during and after Lockdown. This webinar was organised on 15th May 2020. The speaker of the Webinar was Mr.Vikram Kirtikar, Counsellor
To conduct a workshop on writing a research papers for the teachers	A workshop on 'Techniques of writing a Research Paper' was organised by library under IQAC and Research Cell on 30th November 2019. Dr. Satish Kanamadi Librarian ,SDTM Library ,TISS was invited to conduct of this Workshop.
To conduct a Green Audit in the college campus	To save energy in the college campus and make campus eco-friendlier, a green audit was conducted. This audit focused on saving the electricity and proper use of electrical appliances. This audit was conducted in the month of December 2019
To strengthen the Mentor-Mentee system	A strong mentor-mentee system was created. A mentor was appointed for a group of 60 students. Regular meetings of Mentor-mentees were conducted to address the problems of the students. Mentors guided students on academic problems also offered counselling during students' personal problems.
To organise a workshop on Intellectual Property Rights	A workshop on Intellectual Property Rights was organised October 2019. Speaker of the workshop was Dr. Sameena Hasan , Principal of Lord Universal College.The aim of this workshop was to create an awareness about IPR among the students and staff.
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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
College Development Committee (CDC)	23-Feb-2021

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to**

Yes

<b>assess the functioning ?</b>	
Date of Visit	11-Feb-2020
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2020
Date of Submission	07-Feb-2020
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>1. Website <a href="http://www.jmpcollege.org">www.jmpcollege.org</a> 2. Online Admission: Students can fill their information online on college websites for getting admission. This helps the institution to take care of all the Statutory Compliance required. 3. Attendance Module: Students attendance is maintained through software and students along with their parents are updated on mobile applications about their daily attendance. This appears on a regular basis on students and parents apps. This data is also used whenever there is an interaction between the Students Parents Lecturer. 4. Lecture Management System: Teachers can make lesson plans and record lectures conducted along with topics covered or missed along with the reasons in LMS. Teachers can also make a recording of their participation in administration work along with normal lectures taken. 5. Feedback module: college LMS software has a separate module for feedback collection and analysis from students, parents and teachers. We can prepare 360 degree analysis, this help us to know the critical area and corrective measures necessary to be taken 6. Timetable Module: Students get their time table on their mobile application. They can plan their predetermined homework and likely problems they can notice and obtain clarification from the lecturer. 7. LMS Downloads module: Students get notices, circulars, photographs etc. on mobile apps. 8. Examination Software: Manages students' exam related information, prints results. It also helps to get the various types of reports necessary</p>

to maintain the qualities. 9. Library Software: Library maintains all the information regarding books. Now the Software and System has been established which captures the data through Scanner and EDC. The data available are about the students name, timing of visit as well as the books lending to them. 10. Tally: Accounting management, to get the financial information at earliest. This helps to prepare the budget as well as timely reporting and comparative figures can be obtained whenever any activities are undertaken.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

College adheres to the curriculum and the question paper pattern prescribed by the University of Mumbai through the respective Board of Studies. The IQAC prepares an Academic Calendar in consonance with the calendar of the University to avoid clashes. Under the guidance and leadership of the Principal, departmental meetings are conducted at the beginning of the academic year to discuss the scope of the given curriculum and make it relevant for students' progression. Each teacher prepares a teaching plan to complete the syllabus on time and the same is monitored by the Head of the Department periodically. The timetable committee prepares the timetable. The prospectus is provided to students at the beginning of the academic year and made available on the website too. This contains list of all the courses of all the programs conducted. Teachers suggest the reference books to the students in their respective subjects/courses. All teachers are encouraged to upload notes on the college website. Various innovative teaching methods are implemented using LCD projectors, e-resources in the library and reprographic facility. External subject experts are invited to deliver lectures on relevant topics. Modern technological tools like Internet, Google Classroom and Power point presentations are used by the faculty to make the classroom teaching and learning more effective and interactive. Daily attendance of the students is marked, and daily records of lectures taken are maintained. Industrial visits are arranged by departments to extend theoretical knowledge to students. Language Laboratory is in force to improve English language skills. To ensure effective curriculum delivery the institution provides the following support:

- Laptops and LCD projectors and interactive smart boards have been provided to enable the faculty members to deliver contents by integrating the ICT for the effective implementation of the syllabus.
- Internet facility is provided to upgrade the knowledge of the teachers.
- College library has a good collection of reference books, journals and wide variety of other books which help teachers to prepare for the class.
- Staff Academy organises lectures for faculty members to enhance their knowledge in various fields/subjects

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene	Skill Development
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				urship	
NIL	Nil	Nil	Nil	NIL	Nil

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	COMMERCE	01/06/2016
BMS	MANAGEMENT	01/06/2016
BCom	ACCOUNTING & FINANCE	01/06/2018
BSc	INFORMATION & TECHNOLOGY	01/06/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

## 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Teach India Programme	29/07/2019	10
MAGIC-2019	23/11/2019	37
Employability Training Programme (Techno Serve)	04/10/2019	29
<a href="#">View File</a>		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BMS	MANAGEMENT	70
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## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

## Feedback Obtained

College make use of fully automated system for obtaining and analysing feedback. Draft Feedback form is prepared by Feedback Committee, this is circulated among all the staff members, to obtain their views, which is again discussed among the Feedback committee members and same if necessary, it's incorporated. This Feedback form is ultimately used. Students are explained the importance of feedback, before they fill-up the same. The feedback from students, teachers and parents was gathered by making use of software LMS (Edusprint App). Feedback from employers and alumni was gathered by feedback committee with the help of Google forms. Web Committee gave each teacher and student their unique username and OTP. Thus, all students and teachers gave their feedback online, by given date. The software had the analysis processed atomized, as far as Statistical reports are concerned. However, wherever the opened questions are there, the same are investigated by the feedback committee along with Web Committee. The further analytical report is prepared to combine statistical and open-ended question response. The analysis report produced was presented to the Principal and IQAC Head. Subsequently, the overall summarised report is prepared by the above head, which is presented to management in the CDC meeting. After the above process, Principal took the grooming sessions with individual teachers and a discussion take place about the continuity of the positive aspects and how to overcome the shortfall if any. The issue related to management are presented to management, who take this further up in Governing Council

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	INFORMATION TECHNOLOGY	180	168	168
BCom	ACCOUNTING & FINANCE	180	163	163
BMS	MANAGEMENT	180	106	106
BCom	COMMERCE	840	849	849

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1286	Nil	22	Nil	5

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using	ICT Tools and resources	Number of ICT enabled	Numberof smart classrooms	E-resources and techniques used
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	ICT (LMS, e-Resources)	available	Classrooms		
24	24	Nil	11	2	Nil
<a href="#">View File of ICT Tools and resources</a>					
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Today's young generation faces many challenges about studies and jobs. Excessive stress leads to many psychological disorders. To address these issues and face challenges of the present age Counselling Cell is established by the college. Counselling cell is active and aims at mentoring students and staff by addressing their problems about anxiety, stress and other psychological disorders. A qualified counsellor is appointed by the college who remains present on the college campus at least once a week and conducts counselling sessions with students and staff on one to one basis. The institution also has an integrated mentoring system where the faculty acts as a link between the students and the institution. • Principal along with the help of the IQAC coordinator prepares the list of mentors and assigns mentees under them. • Mentors are assigned to monitor and guide students all through the year. • Mentors coordinate with the parents regarding the progress of the students. • Mentors also keep track of the mentee's performance. • Mentors enhance the student's confidence and gives individual recognition and encouragement. • Mentors also give psychosocial support at the time of need. • Mentor also discuss the results of the students with them and give appropriate guidance. In the process, each student gets individual attention. • The mentors lay the foundation for the students to reach greater heights in their professional lives, thereby contributing to lasting personal and professional relationships.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1286	22	1:58

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
23	23	Nil	1	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Gracy D'Souza	Assistant Professor	A distinguished Research paper presenter
2020	Shri Bainsi Damodar Reddy	Associate Professor	Nation Builder Award by Rotary Club of Mumbai West Coast
2020	Ms. Aayesha Ansari	Assistant Professor	Nation Builder Award by Rotary Club of Mumbai West Coast

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	42300001	2020	14/03/2020	30/04/2020
BSc	42300001	2019	21/11/2019	06/01/2020
BCom	22300002	2020	16/03/2020	30/04/2020
BCom	22300002	2019	18/10/2019	03/12/2019
BMS	22300005	2020	16/03/2020	02/05/2020
BMS	22300005	2019	10/10/2019	26/11/2019
BCom	22300001	2020	14/03/2020	30/04/2020
BCom	22300001	2019	18/10/2019	03/12/2019

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Assessment of performance is an integral part of teaching and learning process. As a part of sound educational strategy, college adopts Centralized Continuous Internal Evaluation (CCIE) System to assess all aspects of a student's development on a continuous basis throughout the year. • Students are oriented for evaluation process through the orientation programmes at the beginning of the semester, teaching plans, academic calendar and notice boards. • The institution is keen on monitoring the performance of the students and reports to the Parents by conducting parent's teachers meeting. • Remedial classes are conducted for the slow learners, absentees and the students who participate in Sports, NSS activities and placement interviews. • The institution attempts to evaluate hidden talents of the students by way of conducting various competitions (debate, elocution, essay writing, quiz, presentations, book reviews etc.), indoor-outdoor sports events. • The college maintains high standards in the internal evaluation process by strictly following examination schedules, question paper patterns etc. prescribed by the university. • The college strictly adheres to the university norms regarding student attendance to ensure maximum attendance of students. • Apart from the above at the college level masking of all answer books is done to hide the identity of students for fair and impartial evaluation. • Masked answer papers are assessed through Central Assessment Programme (CAP) within the College. The assessed answer books are moderated by the subject experts from other colleges. • Study material, tutorials, question banks and synoptic answers in individual subjects are also made available to students to make the subject/subjects easy to understand and score better in examinations. • Students are made aware of the availability of photocopies of answer books, revaluation, and verification of marks.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Every year academic calendar is prepared by an experienced teacher in consultation with Principal, HODs of various departments and committees for smooth functioning. This ensures that the curriculum is enriched through related activities like guest lecture, extension activities and industry interaction. As the college is affiliated to University of Mumbai, the academic calendar follows the timelines/guidelines in tune with affiliating University. Academic calendar provides guidelines for conducting following: • Cultural events • Sports events • Seminars / Conference / workshop • Library events • Exam conduction dates • Result declaration dates • Unfair means inquiry meeting

• Crash courses • Industry visits • Guest lectures • Extension activities • Defaulter list display dates and many more. In the beginning of the academic session the students are apprised of academic calendar, which is uploaded on college website as well as LMS software. The academic calendar provides the plan for the academic year to all stakeholders. Only head of the institution can incorporate minor changes in the academic calendar under unavoidable circumstances. The exams conducted in the week planned and as per University Schedule, the assessment is carried out, even in the holidays, to declare the result well within the stipulated dates and norms of university that is 45 days. The various cultural and other activities are spread out throughout the years, so that a greater number of the students can take parts. As far as Sports activity are concerned the University Dates for Intercollegiate are received in advance and students' team is made in advance, so that their can practice, before participation.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.jmpcollege.org/Bcom-Outcome.asp>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
22300002	BCom	ACCOUNTING & FINANCE	56	55	98.24
22300005	BMS	MANAGEMENT	53	53	100
42300001	BSc	INFORMATION TECHNOLOGY	27	27	100
22300001	BCom	Commerce	167	160	96

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.jmpcollege.org/pdf/Cumulative%20Report%202019-2020.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	University of Mumbai	0.35	0

[View File](#)

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Seminar on Intellectual Property	IPR Cell in association with IQAC	05/10/2019
Research Paper writing	Research Cell with IQAC	30/11/2019

### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NA
No file uploaded.				

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NA	NA	NA	NA	Nil
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## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	Nil

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	NIL	Nil	0
<a href="#">View File</a>			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
TEXT BOOK PUBLISHED FOR T.Y.B.Sc.I.T. , SUBJECT : BUSINESS INTELLIGENCE, EDITION:02, CHAPTERS EDITED (02)	1
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### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NA	NA	2019	0	NA	Nil
<a href="#">View File</a>						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NA	NA	2019	Nil	Nil	NA
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	10	Nil	10
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### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood donation	NSS Unit of College and Meenatai Thakery Blood Bank	1	10
Bottle for Change	NSS Unit of College, Mumbai University In Collaboration with Bisleri company	2	110
Ganpati Visarjan (Traffic control)	NSS Unit of College Mumbai University and Mumbai Police	1	50
Tree Plantation	Rotaract Club of J.M.Patel College of Commerce Rotary Club of Mumbai West Coast, Police Inspector of Goregaon police Station	1	8
Senior Citizen Day Celebration	Rotaract Club of J.M.Patel College of Commerce Sadadevi Ashram	2	11
Childrens Day Celebration	Rotaract Club of J.M.Patel College of Commerce Vatslya Trust Orphanage	1	10
New year Celebration	Rotaract Club of J.M.Patel College of Commerce Little Angels Orphanage at	1	14

	Madh, Malad.		
Polio awareness camp	Rotaract Club of J.M.Patel College of Commerce Rotary Club of Mumbai West Coast	1	3
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Street Play at UDAAN	First Prize	DEPARTMENT OF LIFE LONG LEARNING, University of Mumbai	12
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachata abhiyan	NSS Unit	Swachata abhiyan	5	109
Swachata abhiyan	NSS Unit	Seminar on Civic Awareness	4	50
Health	NSS Unit	Fitness and how to Increase Concentration	8	50
Health Check up	Rotaract Club of J.M.Patel College of Commerce Rotary Club of Mumbai West Coast	Mega Diabetic Check-up Camp	1	9
Environment Conciousness	Rotaract Club of J.M.Patel College of Commerce Rotary Club of Mumbai West Coast, Police Inspector of Goregaon police Station	Tree Plantation	1	8
Swachata abhiyan	Rotaract Club of J.M.Patel College of Commerce, Rotaract Club of Delhi, Rotaract Club	Beach Cleaning	1	5

	of Ashoka Artesans, Rotaract Club of SIES-Nerul			
Health	Rotaract Club of J.M.Patel College of Commerce, Rotary Club of Mumbai West Coast	Polio awareness camp	1	3
Health and Hygiene	Rotaract Club of J.M.Patel College of Commerce Rotaract Club of M.L.Dahanukar College	Webinar on Mensuration Cup and Hygeine	1	8
Gender Sensitization	NSS Unit and Indian Development Foundation (IDF)	Dignity Project - for girl students	2	39
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Temporary	Training Under CSR	Kotak Mahindra Unnati Foundation	19/10/2019	06/01/2020	35
Temporary	Training Under CSR	Technoserve	16/09/2019	17/02/2020	29
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers
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			participated under MoUs
NIL	Nil	NIL	Nil
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
8.1	2.97

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
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### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SMS Library Management System	Partially	1.0.485	2004

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5961	689649	488	7360	6449	697009
Reference Books	5478	2362049	188	103881	5666	2465930
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Ms. Aayesha Ansari	Euler graph Hamiltonian graph trail walk path circuit 1 Files 1	LEARNING MANAGEMENT SYSTEM (EDUSPRINT)	18/09/2019



	FilesDownload1) fyit_module_graph and tree.pdf		
Ms. Aayesha Ansari	SECANT METHODS, INTERPOALTION	LEARNING MANAGEMENT SYSTEM (EDUSPRINT)	09/02/2020
Ms. Anuja Narvekar	Practical 6 configuring DHCP	LEARNING MANAGEMENT SYSTEM (EDUSPRINT)	18/07/2019
<a href="#">View File</a>			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwid h (MBPS/ GBPS)	Others
Existin g	86	59	2	2	0	10	2	35	10
Added	0	0	1	0	0	0	0	15	0
Total	86	59	3	2	0	10	2	50	10

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS
----------------

##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
College website, LMS (Edusprint App)	<a href="http://skm.edusprint.in">http://skm.edusprint.in</a>

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
8.89	4.24	7.69	14.08

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

College infrastructure facilities are continuously monitored and replaced/repared/upgraded whenever the need arises. For that College follows a set of policies and procedures which are routed through various committees of the College. ? The computer laboratory and all the ICT hardware facilities of the college are maintained through hardware personnel appointed exclusively for that purpose. ? Students' feedback and complaints are received and attended through a suggestion box installed in the library. ? For some outdoor games, College hires sports grounds outside the College campus. ? College also has made provisions for specially-abled students such as a ramp, budgetary provision for braille material in the library budget. ? Students' feedback is obtained to assess and upgrade infrastructural facilities. ? Classrooms are regularly checked and maintained to facilitate the proper basic requirements of

the students. Hygiene and a pleasant study environment are given utmost importance with available resources. ? The library has increased seating capacity by creating a mezzanine floor with book storage. Library uses software where most of the library activities are computerized. The book circulation counter is separately maintained where the library readers are not getting disturbed. ? The common facilities such as computer laboratory, library, and gymkhana usage records are maintained for disciplinary and proper use purposes. ? For Gymkhana a full-time sports in charge is appointed who takes care of training the students and sports events of intra and intercollegiate events. ? Guest lectures, seminars/conferences, and workshops are conducted in seminar rooms. These rooms are equipped with ICT facilities and optimally used throughout the year. ? At the end of every academic year stock of all the infrastructure facilities is taken and records are maintained. Accordingly, the requirements are discussed in the purchase committee to add/repair/replace the facilities. ? AMC is taking care of Water facilities, Air conditioning facilities, Fire Extinguishers. ? College premises are used optimally for co-curricular and extra-curricular activities along with curricular activities. Various activities/competitions are organized in classrooms when there are no lectures. ? Furniture, fixtures, and electricity maintenance are done immediately by professionals available on call. ? The separate staff rooms for all the sections are well maintained and with notice boards, Computers, drinking water, air conditioning facilities. ? A reprographic facility is available in the College to provide the photocopy services to the students a person is appointed by the College.

<http://www.jmpcollege.org/policy.asp>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Economically weaker students' scheme-Management	5	165651
Financial Support from Other Sources			
a) National	Post matric scholarship (Government of India)	18	58296
b) International	NA	Nil	0
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personal Counselling	09/07/2019	14	Counsellor Ms.Pooja Ghadigaonkar
Language Lab	05/12/2019	21	J.M. PATEL COLLEGE
Workshop on Yoga for Brain Power	27/01/2020	60	SPORTS DEPARTMENT J.M.PATEL COLLEGE

No file uploaded.

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Orientation for self financing course- Technoserve	Nil	29	Nil	29
2019	Baycone Ltd-Search Job-Seminar	Nil	80	Nil	60
2019	Edwise-Study Abroad with various foreign university	Nil	70	Nil	Nil
2019	ITM-Hotel management course	Nil	85	Nil	Nil
2020	Financial Awareness in collaboration with SEBI	Nil	30	Nil	Nil
2020	Mahindra Integrated Business Solution - Interview and Group Discussion Skills along with placement drive	Nil	72	Nil	60

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus	Off campus
-----------	------------

Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Abacus Infotech Ltd.	6	3	Technocrat Solution	5	3
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	4	BMS	BMS	IDOL DR. SHANKER DAYAL SHARMA, VIDYANAGRI, SANTACRUZ ( E )	M.COM
2019	1	BCOM(A&F)	BAF	PATKAR VARDE COLLEGE OF ARTS, SCIENCE AND V.P.VARDE COLLEGE OF COMMERCE	M.COM
2019	1	BCOM(A&F)	BAF	IDOL DR. SHANKER DAYAL SHARMA, VIDYANAGRI, SANTACRUZ ( E )	M.COM
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Carrom Competition Singles	Inter - Collegiate	112
Carrom (Girls)	Inter Class	54
Table Tennis (Boys)	Inter Class	24
Box Cricket Tournament	Inter - Collegiate	29
Badminton	Inter - Collegiate	36
Pubg	Inter - Collegiate	33

Human Snake And Ladder	Inter - Collegiate	7
Solo Dance	Inter - Collegiate	15
Garba costume competition	Inter - Collegiate	20
Personality Contest	Inter - Collegiate	10
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NIL	Nil	Nil	Nil	Nil	NIL
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students' Council Student representatives of this committee bring the common problems of students to the notice of authorities and get them resolved. Representative students organize various co curricular, extracurricular activities and alumni meet annually. 2.Internal Quality Assurance Cell Student representatives help in development of quality culture in the institution. The students contribute in enhancing networking with industry and other professionals to bridge the gap between academics and industry. 3.College Development Committee Representative students suggest how to upgrade facilities, new systems to be implemented in curriculum and which outside sessions to be conducted. 4. Anti-ragging committee Representative students help in creating ragging awareness among students through various anti-ragging films (Chalte Chalte: A film on fight against ragging, SAVE Appeals No More Ragging etc.). Students have displayed anti-ragging boards inside the college and canteen to prevent ragging, 5. Student Grievance Redressal Committee. Grievances of students related to academics, examinations, issue of documents, identity card and library cards etc. are conveyed by representative students to the authority.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Our Institute has a registered Alumni Association. The following are the details of the activities conducted by the association. Alumni students are one of the most important stakeholders of the college. Alumni students cherish the memories of their college days and always support college authorities in many ways. Our alumni students are a great asset to our college. They are instrumental in helping the college in various extra-curricular activities such as NSS Residential camps, Annual Day, Sports Day and in sponsoring our intercollege festival I-Blithe. Students who have already expertise in certain fields, take initiative in organising a guest lecture or guiding the students. Some students also had organised guidance lectures on personality development and resume writing. Our Alumni Association was officially formed and registered in the academic year 2019-20 under the able guidance of Principal D. Satish Naringrekar. At the same time all the senior faculties, office staff, and the office-bearers of the association have played a very pivotal role in completing

the formalities behind the official registration. The following teachers and office staff played a great role in the entire process of registration. CA. Rajesh Dalal, Mr. Baini Reddy, Dr. Dilip Patil, Mrs. Gracy D'souza, Mrs. Shweta Pandey, Mr. Ashish Shah, Mr. Manoj Mishra, Mr. Shahid Qureshi and with the invaluable support of Mrs. Vinaya Modak, Office Superintendent, the alumni association of J.M. Patel College of Commerce was registered with Charity Commissioners office on 30th August 2020 through no Reg No 1628/2019. The following are the Office Bearers of the Association 1) President Mr. Bharat J Nirmal. 2) Secretary Mr. Vimal Cheranattu 3) Treasurer Mr. Pravin Rawool. Even before the official formation and registration of the Alumni Association, regular meetings were organised. During the academic year meetings were held on 25th June 2019, 17th October 2019, 23rd November 2019, and on 4th January 2020. The most important objective behind these meetings was to contact the maximum number of alumni students and complete their registration. An alumni Registration form was prepared. An Online Registration form was also prepared. It was decided to celebrate Alumni Day by inviting a maximum number of alumni Students along with the teaching and non-teaching staff of the college. The first Alumni Day was celebrated in the School Building on 4th January 2020. Many students expressed their feelings about the college and their past teachers. The following are the future plans of the association. 1. Arranging motivational sessions on Personality Development. 2. Arranging Session on Career Guidance and Public Speaking. 3. Organising Guidance Lecture on Career in Life Insurance and Corporation. 4. Mentoring Students on one to one basis and understanding their difficulties and trying to give solutions to them. 5. Organising a fundraising programme for needy students. 6. Guiding students in Sports and Cultural Activities for developing their Personality through such activities. Motivating students to undertake these activities as their career. In future also many more programs are planned by the office bearers for the welfare of the college and students in general.

5.4.2 – No. of enrolled Alumni:

116

5.4.3 – Alumni contribution during the year (in Rupees) :

7000

5.4.4 – Meetings/activities organized by Alumni Association :

[https://drive.google.com/file/d/1FBYimBOJdBSIKtOdFh7rc3-WlIX\\_h87B/view?uspsharing](https://drive.google.com/file/d/1FBYimBOJdBSIKtOdFh7rc3-WlIX_h87B/view?uspsharing)

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Principal forms various committees and members of each stream are included as a member or convener and Principal is the Chairperson of each Committee. Decentralization and Participative Management through Cultural Committee activities: The cultural committee organize various competitions and events throughout the year for encouraging students to display their talents. The cultural committee consists of various members who represent all the departments of the college. A senior teacher heads the committee. At the beginning of the academic year, a meeting of the committee is organised under the direction of the college principal. The responsibilities of organizing various events are shared by all the members. The members prepare the schedule of the events and organize various interclass Fine Art and Performing Art competitions. Other teaching and non-teaching members are involved in the

evaluation of the competitions. The students are also involved in the planning and execution of the various programs. The student leaders guide the new entrants. The student choreographers are encouraged to guide the students for Annual Day and Intercollegiate competitions. On the college Annual Day, students perform all the duties such as anchoring, volunteering, and Costume selection. Students who are interested in leadership are encouraged to work as contingent leaders for handling intercollegiate events. Our college teaching and nonteaching staff members are involved in the planning of Annual Day celebration and I-Blithe festival. Teachers are involved in discipline duties and planning of the schedule of the events. In college Annual Day the teaching and non-teaching staff members perform and showcase their talents. The teachers are also encouraged to participate in various cultural competitions such as Traditional Day, Garba festival and the cultural days. The cultural committee display team spirit in organizing various events. Thus institution practices decentralization and participative management.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	College follows all Ordinances as laid down by the University of Mumbai as regards to examination, evaluation, gracing, moderation, revaluation, remuneration, student progression etc. As an affiliated college of Mumbai University, we have adopted the online system for the assessment of answer sheets for all third-year exams conducted by Mumbai University. During examination time the workload of supervision is adjusted depending on papers assessment and result declaration. The supervision chart is allotted on an equity basis.
Research and Development	The full-Time faculty of the college is provided with a laptop with a WiFi facility to help them in research work. Direct access to several databases related to online journals, company data, laws, eBooks, etc. is made available to faculty from NLIST. Database orientation sessions are organized to acquaint the faculty with the usage of various online databases, eBooks, etc. Google groups have been created for faculty and students to update themselves regarding the latest acquisition of books, journals, etc. which can be used by them for research.
Library, ICT and Physical Infrastructure / Instrumentation	The college has added the necessary hardware and software to equip classrooms and laboratories with ICT facilities. The full-Time faculty of

the college is provided with a laptop. Satisfactory Computer student ratio. Direct access to several databases related to online journals, laws, eBooks, etc. useful for studies, projects, and exercises. The campus has a WIFI facility. Google classroom Technical session is being arranged for students and staff on a regular basis.

Curriculum Development

Curriculum followed is that prescribed by the University of Mumbai for all the programmes. The Faculty is encouraged to attend syllabus revision workshops conducted at various colleges. Accordingly, members of the faculty regularly attend seminars / workshops etc. on syllabus revision. Our faculty member Mrs. Gracy D'souza is a member of syllabus framing committee. TYB.Com. Departmental meeting is conducted in order to give suggestions for the syllabus and the same is being forwarded to the board of studies.

Teaching and Learning

The teaching Plan is submitted at the beginning of each semester and weekly reports is collected from the lecturers. Staff members prepare a teaching plan at the beginning of every semester. This plan is based on the teaching days available for class instruction. Staff members are encouraged to use audio-visual aids and ICT in the classroom. Usage of LCD projectors for better presentation, usage of ICT board, role play, case study approach so as to make learning simple, easy, and interesting. Regular departmental meetings are conducted. Notes are being uploaded on the website. The faculty uses innovative teaching-learning methods such as roleplays, group discussions, and news article discussions. BlackBoard Technology has been introduced to provide a virtual learning environment and to serve as a platform for communication and sharing academic content with students. A Language Lab has also been established to provide an interactive and student-centric learning experience. Field trips, industrial visits, and workshops are organized to understand the practical nature of the subjects taught. Under LMS staff members upload notes, PowerPoint presentations for students.



	Notes are uploaded on the college website.
Human Resource Management	Regular appraisal of faculty by students is done through student feedback on faculty. Students fill out feedback forms for each faculty for different subjects in computer labs or on mobile applications designed by the institute. In the staff meeting, staff members are shown their individual feedback and after the meeting, the principal has one on one discussion with each staff member on the basis of analysis of their feedback. The institution encourages and also provides financial assistance in terms of reimbursement of fees to the faculty to attend seminars, present papers, and participate in refresher /orientation courses.
Industry Interaction / Collaboration	With the objectives of enabling the students to establish the link between Theory and Practice and to establish an Institute Industry relationship on a permanent basis, the college organizes a Guest Lecture Series every year. In the academic year 201718, More than 20 guest lectures were organized in which eminent resource persons from industry were invited to deliver talks in their various areas of expertise. • Guest lectures are conducted by industry experts. • Short Industrial visit is organized (BSE). • Placement was conducted Assorted HR solutions, Hindustan Times etc.
Admission of Students	The college follows an Online Admission process which is detailed on the college website ( <a href="http://www.jmpcollege.org">www.jmpcollege.org</a> ). To ensure transparency in the admission process an Admission Committee is formed. All the admissions are processed through this committee for proper scrutiny of documents. The admission process is done using the MICM software. The complete master list of applicants as per merit is displayed on the college notice board. Similarly, merit list (Categories wise) of selected candidates is also displayed on the college notice board as well as on the college website as per the admission schedule of the University of Mumbai

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
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<p>Planning and Development</p>	<p>The Academic Calendar is prepared and displayed on the college website. The teachers prepare to teach plans for all the subjects and these plans are uploaded on the Learning Management System Edusprint. This Edusprint Application can be used on the student's mobile where all types of important notices of the curricular and the extra-curricular activities are sent by the faculties concerned. The study material is uploaded on this application as well as on the college website. The college website is updated from time to time with all the important notices. ICT is used extensively for all activities. All classrooms and seminar rooms are ICT-enabled</p>
<p>Administration</p>	<p>The college follows transparent methods of administration. The important notices regarding the admission, payment of fees, and form filling for all examinations are displayed on the college website. The bulk messaging [S.M.S] method is used to inform students about the important messages about the important events or examinations. The college office follows the MIS system to run its regular activities. Finance and Accounts: The college office uses Tally ERP software for maintaining all kinds of records in finance and accounts. All types of activities of computation of TDS and Income Tax, Salary Accounts, and Income Tax at source are computerized.</p>
<p>Student Admission and Support</p>	<p>The students' admission is conducted online on our college website. Students can fill out their admission forms online and complete the admission procedure. All the notices regarding the admission process, form filling, and documents required are displayed on the college website from time to time. The merit lists for the first-year admissions are displayed on the college website as per the university schedule. The online admission process enables the creation of students' data online. Students are encouraged to use the college website for various notices and study material. They are also encouraged to use the college learning management system application Edusprint for notes and all types of study</p>

material. The college office staff guides students in applying for various government scholarships online. Students can check the availability of the reference books in the library software OPAC. The entire data of the library collection is available on the college website.

**Examination**

Result processing work is done by using MICM software. The computerized result helps in generating printed result cards [grade cards] Notices of the form filling and the timetables of the examinations are displayed on the college website. The result is displayed on the college website.

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	Nill

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	"Techniques of Writing Research paper"	NIL	30/11/2019	30/11/2019	16	Nill
2020	"Mission Net / Set"	NIL	19/05/2020	26/06/2020	50	Nill

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Communication skill	2	11/04/2020	19/04/2020	4
Short Term	1	25/04/2020	30/04/2020	5

course on PHP and MySQL				
Effective Teaching tools to Teach Millennial Learners	1	16/05/2020	16/05/2020	2
SEM-PLS Analysis Using SMART PLS	1	11/05/2020	16/05/2020	5
Robotics Process Automation : A tool of usiness Growth	1	19/04/2020	19/04/2020	3
R Programming Organized by Department of information Technology , KES	1	27/04/2020	04/05/2020	5
The Academic Writing Project'	1	15/05/2020	18/05/2020	4
Python 101 for Data Science	1	29/04/2020	29/04/2020	5
FDP on Moodle Learning and management System	3	20/04/2020	27/04/2020	5
Digitised Administration: Sustainability and Efficacy"	1	08/05/2020	10/05/2020	5
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
9	15	9	9

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1	1	3

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institute has a mechanism for internal and external audit. We have our own internal audit mechanism where internal audit is an ongoing continuous process in addition to the external auditors to verify and certify the entire Income

and Expenditure and the Capital Expenditure of the Institute each year. Qualified Internal Auditors from external resources have been permanently appointed and a team of staff under them do a thorough check and verification of all vouchers of the transactions that are carried out in each financial year. Likewise an external audit is also carried out in an elaborate way on a quarterly basis. The institutional accounts are audited regularly by both Internal and statutory audits. So far there have been no major findings / objections. Minor errors or omissions and commissions when pointed out by the audit team are immediately corrected / rectified and precautionary steps are taken to avoid recurrence of such errors in future.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
i-Blithe funds	75070	SPOSORSHIP FOR INTERCOLLEGIATE FESTIVAL
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

75070
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

? An orientation Program for the parents of First year .B.Sc.I.T. students were conducted on 16-Sep-2019. Principal Dr. Satish Naringrekar, along with B.Sc.I.T teaching staff and other committees in charge has guided them about rules and regulations, facilities given to students, curricular as well as co-curricular activities conducted in College in this program. ? Active Participation during NAAC meeting: ? Parents of many students of all classes of all streams attended the meeting organized with NAAC committee members on 11-Feb2020. ? Parent-Teacher meetings are held for all class students at the end of each semester to inform them about the progress of their wards. ? B.M.S. and B.Com. (A F), the department starts its activities with an orientation program for the first-year students along with parents which were conducted on 20th July 2019. This orientation program aimed at creating awareness amongst students about university rules for their course, college discipline, passing standard, library facility, computer lab facility, different activities conducted by the college, industrial visit as a part of their academic activity etc. ? Parents meetings are conducted for all three years students on 17th September, 4th January 2020, 8th Feb 2020 Mentor Mentee meetings were conducted on 16th August 2019, 17th September 2019, 16th January 2020, 18th January 2020, and 8th February 2020.

6.5.3 – Development programmes for support staff (at least three)

NIL
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

Collaboration with industry through MOU's Promotions for students development via forming the mentor-mentee group Establishment of IPR cell

#### 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	Yes

#### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	workshop on Intellectual Property Rights	05/10/2019	05/10/2019	05/10/2019	20
2019	Mentor-Mentee system	10/06/2019	10/06/2019	30/04/2020	1286
2019	Green Audit in the college campus	14/12/2019	14/12/2019	14/12/2019	Nil
2020	Feedback from students	28/04/2020	28/04/2020	28/04/2021	518

[View File](#)

### CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Seminar on "Digital Stree Shakti" (Cyber Security)	28/01/2020	28/01/2020	102	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Plastic Free Campus Tree Plantation Composting Swachta Abhiyan Session on Rain Water Harvesting Paper Bag making Activity Plastic Bottle Collection For Bisleri Project

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil

Ramp/Rails	Yes	Nil
Provision for lift	No	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	No	Nil

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nil	28/08/2019	4	Celebration of Senior Citizen Day	1	13
2019	Nil	1	27/09/2019	5	Beach Cleaning	1	5
2019	1	Nil	04/12/2019	4	Seminar on Road Safety	1	8
2019	Nil	1	01/07/2019	5	blood Donation Camp	2	11
2019	Nil	1	Nil	3	Dignity Project	1	10
2019	1	1	Nil	4	Swatch Bharat Abhiyan	1	30
2019	1	1	Nil	5	Paper Bag Making	1	30

[View File](#)

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Teachers	08/07/2019	Observation and feedback are the techniques -teachers look after safety of all students, commitment towards the profession, cooperating with colleagues, interaction with parents and community, atmosphere for

		conducive learning, accountability and transparency, maintaining confidentiality etc
Students	10/06/2019	Attendance, Frequent visits to library, antiragging, careful handling of institution properties, ICard wearing compulsory, discipline in class, with teaching and nonteaching staff, reporting cases of sexual harassment etc.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Senior Citizen Day Celebration	21/08/2019	21/08/2019	13
Campus Cleaning	02/10/2019	02/10/2019	12
Childrens Day Celebration	14/11/2019	14/11/2019	11
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Tree Plantation Composting Swachta Abhiyan Session on Rain Water Harvesting Paper Bag making Activity Plastic Bottle Collection For Bisleri Project

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

**A. TEACH INDIA PROGRAMME GOAL:** Our college has been organising Teach India Programme from past 5 years. The main objective of TEACH INDIA is to improve communication and skill development in the youth through this programme. The programme aims at improving English Language proficiency of the students and make them employable. **CONTEXT:** This course curriculum is designed by British Council and Times Group organise teaching sessions with the help of volunteers who are trained by the British Council. This is a 100-hour contact programme. The module includes basic conversation in groups, telephonic conversation and group discussions on various topics. At the end of course Mock Interviews are conducted to make students ready for the job Market ready. A lot of practice is conducted to make students speak and give presentations. **PRACTICE:** The project was undertaken by Mrs. Pranita Kamath, Course-Coordinator of the course. The course started in the month of July 2019 and ended in the month of October 2019. Students who could complete the course successfully and appeared for the interviews were honoured with the certificates. **EVIDENCE OF SUCCESS:** After completing this course successfully, many students could speak very well and appear confidently for the job interview. This has increased the confidence level of the participants. **PROBLEMS ENCOUNTERED:** It has been observed that students feel shy in coming forward to enrol for the course. Sometimes it is observed that few students discontinue the course midway. Many students are not yet aware that communication skills are extremely essential for success in life.

**B. TECHNOSERVE GOAL:** Our College has been organising TechnoServe and placement courses for the past two years. The main aim of this course is that students get placement in reputed companies with suitable salary packages. The main objective of Technoserve is to train students to improve in Personal



effectiveness, Communication Readiness, Career Readiness and Work Readiness. CONTEXT: This course is designed by TechnoServe Business Solutions to Poverty. It is 40 hours mandatory training made available to students on TechnoServe's proprietary online learning platform. The students also underwent individual counselling during the program, post training, pre-placement and also post placements. PRACTICE: The training course was commenced by \_\_\_\_ course coordinator of the course. 80 hours of training was delivered in class and 40 hours of mandatory training was made available to students on TechnoServe's proprietary online learning platform. EVIDENCE OF SUCCESS: On completion of the course the students appeared to be more confident and spoke well and were prepared for facing the job interview more effectively. Techno Serve training and placement course went for 3 months and more than 100 hrs. 29 students have gone training for preparation for personality development, communication skill and interview cracking skills. 25 students got placement in reputed company with salary of Rs.250000 PROBLEMS ENCOUNTERED: Many students hesitated to enrol for the post and many of them were unaware about the effectiveness of the outcome of course. C. E - LEARNING MANAGEMENT SYSTEM GOAL: Our College has adopted E- Learning Management System since the Academic Year 2018-19. Since then the goal of LMS has been to enhance the learning process. Bridging the gap between Teacher and student is one of the prime objectives of this system. Promotion of E- content and reduction of use of paper is another goal of LMS. CONTEXT: Learning Management System is a Module designed under Edusprint web portal. Students are asked to Install an application named Edusprint. Its an attempt to make students internet savvy in this competitive digital world. Regular training is given to teachers and students so as to use the maximum advantage of the system. PRACTICE: College adopted this system way back in 2018. Unique ID's, Passwords are given to students and teachers once, which can be used throughout the completion of their course. Levels of approval are also a part of LMS making it more authentic and reliable. The teachers upload lesson Plans, Event Calendar, uploading Time Table, Marks attendance, Online assessment, uploads log book with resources which is visible in students login, thereby bridging the gap between students and teachers. It helps in maintaining transparency. The management can also track the teacher's activities through LMS. EVIDENCE OF SUCCESS: The Students performance post LMS has improved since notes and study materials are on every student's login. Teachers are happy since maintaining records and extracting data is available on just a click of a button. Periodic tests and worksheets in LMS have been a great tool in enhancing the students overall performance. PROBLEMS ENCOUNTERED: Since it's an IT based Technology, so all the limitations that an IT enabled software's experiences the same goes with LMS. E-Learning can cause isolation, Lack of personal touch with students which affects their communication skills.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.jmpcollege.org/pdf/Best%20Practice.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

J M Patel College is committed to usher in socioeconomic transformation by providing inclusive innovative quality education of global standards to fully meet the expectations of the stakeholders as initiated by the founding fathers. To recruit and retain well qualified motivated faculty and staff and provide adequate infrastructure, equipment and machinery. To provide amenities and sports facilities in harmony with nature. Industry institute interaction to provide adequate exposure to the students to the world of work. Enrich library and provide latest teaching gadgets and processes to promote effective teaching

learning. To provide holistic value based education and inculcate entrepreneurial abilities so that the students are well groomed in knowledge, skills and values to have the ability to face the challenges of the corporate world and life. Salient features of institute: 1. Entrepreneurship Development Cell conducted entrepreneur development activities such as Business Festival in order to develop the leadership qualities, business sense and conducive atmosphere for learning. Institute provided holistic education to develop skills, knowledge and values through well-structured curriculum and instructions. 2. DLLE conduct APY every year to develop management skills, practical training for managing financial aspects etc. Made students readily for the corporate world and promote entrepreneurship. • Students welfare fund of the Institute provides inclusive technical education so that a deserving student is not denied an opportunity for technical education solely on socio economic constraints. Scholarship is provided to economically backward students. The Disciplinary Committee looked into the disciplinary matters and ragging. The student NSS wing is active in order to imbibe strong Social values in our students. The institute makes conscious efforts to create awareness about energy conservation and renewable energy usage among students. Round the clock internet connectivity through dedicated 50 mbps Leased Line. Various social events carried out for enrichment of students. Mentoring scheme has developed a systematic road map for improving the different aspects of personality development, Communication Skill, Presentation Skill, Team Work, leadership qualities, resume writing, etc. to students ready to face the challenges in industry. Departmental Associations are established for student development. Internal complaint committee has been established to prevent sexual harassment. Institute provided students prerequisite training for building and developing competencies for the placement. Various personality development programs and health check-up camps are conducted under women's development committees. Institute has provided career development services to students with respect to higher education, opportunities for growth. Institute has provided user education and references service to the teachers in order to maximize the use of the resources of the library.

Provide the weblink of the institution

<http://www.jmpcollege.org/pdf/Institutional%20Distinctiveness.pdf>

### **8.Future Plans of Actions for Next Academic Year**

Motivate for flip classroom methodology • Incubation Centre • Faculty members and students are motivated to publish research papers (Interdisciplinary) • Faculty members and students are motivated to go for higher studies. • Participation of students in national/international events. • Train the students in upcoming technologies to meet industry expectations. • Get more funded projects from funding agencies. • Conduct of department activities by renowned alumni, professional bodies and MOU. • Strengthening the industry-institute interaction by conducting various events such as guest lectures, industrial visits, workshops and faculty development programmes. • Students are motivated to get involved in socially relevant projects and activities. • Organize environmental awareness, personality development and entrepreneurship development programmes. • Commercialization of products developed by students. • To incubate the innovative ideas of students. • To encourage start-ups.